

BOARD MEETING NOTICE AND AGENDA

CULVER CITY UNIFIED SCHOOL DISTRICT Regular Meeting of the Board of Education to "Conduct the District's Business in Public" CLOSED SESSION – 6:00 p.m. OPEN SESSION – 7:00 p.m.

District Office Board Meeting Room
4034 Irving Place, Culver City, CA 90232

January 13, 2009

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under "Public Recognition." In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Jessica Beagles-Roos, Ph.D., President

Saundra Davis, M.A., Vice President

Steven Gourley, Clerk

Scott Zeidman, Esq., Member

Dana Russell, D.D.S., Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

3.1 Conference with Labor Negotiator (Pursuant to GC §54957.6)
Agency Designated Representatives: Patricia Jaffe, Assistant Superintendent, Human Resources, David El Fattal, Assistant Superintendent Business Services
Employee Organizations: Culver City Federation of Teachers (CCFT) and Association of Classified Employees (ACE)

3.2 Anticipated Litigation/Significant Exposure to Litigation (Pursuant to GC §54956.9 [b][1] and [b][3][C])
Claim of 09-0113DE for Damages

3.3 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54947)

3.4 Public Appointment/Employment (Pursuant to GC §54947)
Certificated Personnel Services Report No. 9
Classified Personnel Services Report No. 9

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

5.1 Roll Call – Board of Trustees
Jessica Beagles-Roos, Ph.D., President
Saundra Davis, M.A., Vice President
Steven Gourley, Clerk
Scott Zeidman, Esq., Member
Dana Russell, D.D.S., Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING**

- 7.1 Culver City Federation of Teachers (CCFT) Initial Collective Bargaining Proposal for School Year 2008-2009
- 7.2 Culver City Unified School District (CCUSD) Initial Collective Bargaining Proposal for Culver City Federation of Teachers (CCFT) for School Year 2008-2009
- 7.3 Association of Classified Employees (ACE) Initial Collective Bargaining Proposal for School Year 2008-2009
- 7.4 Culver City Unified School District (CCUSD) Initial Collective Bargaining Proposal for the Association of Classified Employees (ACE) for School Year 2008-2009

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.
Motion by _____. Seconded by _____
Vote _____

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting – December 9, 2008
- 9.2 Approval is Recommended for Purchase Orders
- 9.3 Approval is Recommended for Acceptance of Gifts - Donations
- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 9
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 9
- 9.6 Request for Exemption from the Post Retirement Earnings Limitation

10. AWARDS, RECOGNITIONS AND PRESENTATIONS

- 10.1 American Citizenship Awards
- 10.2 AB 1802: Supplemental Counseling Services for Culver City Middle School and Culver City High School – Annual Report

11. PUBLIC RECOGNITION

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Members of the Audience
- 11.4 Student Representatives' Report
- 11.5 Members of the Board of Education

12. INFORMATION ITEMS

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 First Reading of new Board Policy 5137, Positive School Climate
- 12.2 Update on Governor's Proposed 2009-10 State Budget

13. RECESS

14. ACTION ITEMS

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 Superintendent's Items – None

14.2 Education Services Items

14.2a Approval is Recommended for the Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints

Motion by _____ Seconded by _____ Vote _____

14.2b Approval is Recommended for the Second Reading and Adoption of Revised Board Policy/Administrative Regulation, 1250 – Community Relations, Visitors

Motion by _____ Seconded by _____ Vote _____

14.2c Approval is Recommended for the HeART Project at Culver Park Continuation High School, April 2009 through June 2009

Motion by _____ Seconded by _____ Vote _____

14.2d Approval is Recommended for the Music Center Skirball Artist-Teacher Partnership Program

Motion by _____ Seconded by _____ Vote _____

14.3 Business Items

14.3a Approval is Recommended for Rejection of Claim

Motion by _____ Seconded by _____ Vote _____

14.4 Personnel Items

14.4a Approval is Recommended for the Adoption of Culver City Unified School District (CCUSD) Initial Collective Bargaining Proposal for Culver City Federation of Teachers (CCFT) for School Year 2008-2009

Motion by _____ Seconded by _____ Vote _____

14.4b Approval is Recommended for the Adoption of Culver City Unified School District (CCUSD) Initial Collective Bargaining Proposal for Association of Classified Employees (ACE) for School Year 2008-2009

Motion by _____ Seconded by _____ Vote _____

14.4c Third Reading and Adoption of Revised Administrative Regulation 4112.4, Health Examinations

Motion by _____ Seconded by _____ Vote _____

14.4d Approval is Recommended for Resolution #6 - 2008/2009, Catastrophic Leave for Classified Employee (Clerk Typist II)

Motion by _____ Seconded by _____ Vote _____

14.4e Approval is Recommended for Resolution #7 - 2008/2009, Catastrophic Leave for Classified Employee (Library Media Clerk I)

Motion by _____ Seconded by _____ Vote _____

15. BOARD BUSINESS

15.1 Discussion Regarding the December Meeting of the CCUSD/City Council Liaison Committee

16. PUBLIC RECOGNITION – Continued

Public Recognition is the time when members of the public may address the Board on matters not scheduled on the agenda. Those wishing to speak must complete a Speaker’s Card and submit it to the Superintendent’s Executive Assistant. Three (3) minutes will be allotted to members of the audience, for a total of twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda.

16.1 Members of the Audience

16.2 Members of the Board

17. ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent’s Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

January 27 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place
February 10 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

BOARD REPORT**7.1 Culver City Federation of Teachers (CCFT) Initial Collective Bargaining Proposal for School Year 2008-2009**

The Culver City Unified School District acknowledges receiving the initial negotiation proposal from the Culver City Federation of Teachers, the exclusive bargaining representative for certificated employees. Pursuant to Government Code §3547, this proposal is presented for the purpose of public discussion and comment.

In order to provide for public comments at tonight's Board meeting, it is recommended that the Board President:

1. Open the public hearing to members of the public who may wish to comment or give input to the Board on the proposal submitted by Culver City Federation of Teachers.
2. Officially close the public hearing called to receive input on the collective bargaining position of the Culver City Federation of Teachers after all members of the public who wish to address the proposal have done so.
3. Report to the public that the Board will consider all input received.



**Culver City
Federation of Teachers**
AMERICAN FEDERATION OF TEACHERS, AFL-CIO

RECEIVED

OCT 28 2008

HUMAN RESOURCES
C.C.U.S.D.

October 27, 2008

Ms. Patricia Jaffe
Assistant Superintendent, CCUSD
4034 Irving Place
Culver City, CA 90232

Dear Patti.

The proposal below is based on a survey we completed this month and reflects the wishes of the teachers we represent. As a "re-opener" year, talks are limited to Wages, Benefits and two other articles. We are asking, however, that the district agree to discuss one additional issue with us from a third article.

Article 33: Wages

- CCUSD shall implement a 4% across-the-board salary increase to all schedules and rates.
- Ending balance contingency language shall be added to the agreement ensuring that ending balances above the required 3% reserve shall be distributed to bargaining unit members.
- Negotiated salary increases shall be applied to all schedules and rates. Stipends and extra-duty rates will no longer need to be bargained separately.
- One additional step shall be added to the K-12 salary schedule at Classes III, IV, and V.
- The 5-year in district waiting period to move into longevity steps shall be eliminated, allowing for immediate salary schedule progression.
- The secondary class coverage rate shall be increased to \$45 (CCHS) and to \$85 (CCMS Block Period).
- The elementary student disbursement rate shall be increased to \$50 per occurrence.
- The extra-duty rate shall be increased to \$40 per hour.
- The stipend schedule shall be revised, using the recommendations of the stipend committee as a starting point for discussions.
- New stipends shall be added for elementary teachers teaching combination classes and for secondary teachers teaching more than two "preps".



Article 31: Health and Welfare

CCUSD shall absorb 100% of the health care premium increases for district-provided health care plans effective 1/1/09.

The annual dental maximum benefit shall be increased to \$2,500.

District-paid disability insurance shall be added to the benefits package for teachers.

Cash payments in lieu of insurance shall be increased so that they are equivalent to the least expensive HMO option for single coverage.

Article 25: Hours of Work

The article shall be revised so that it defines clearly what is required work and what constitutes an extra assignment.

Additionally, limits shall be established for the frequency and duration of district-called meetings.

Article 27: Elementary Preparation Time

The article shall be revised so that elementary teachers have adequate time each day for preparation.

Finally, we are asking that CCUSD agree to discuss with us one small aspect of Article 30, Section F which addresses issues around the vandalism of employee vehicles while parked on district lots during the work day.

Please don't hesitate to contact me if any of this is unclear. Let's get to the table as soon as we can. The sooner we start—the sooner we can settle.

Sincerely,



David Mielke, President

BOARD REPORT

7.2 Culver City Unified School District (CCUSD) Initial Collective Bargaining Proposal for Culver City Federation of Teachers (CCFT) for School Year 2008-2009

In response to the initial contract proposal submitted to the District by the Culver City Federation of Teachers, the Culver City Unified School District's negotiation proposal for the 2008-2009 school year is being presented for the purpose of public discussion and comment.

In order to provide for public comments at tonight's Board meeting, it is recommended that the Board President:

1. Open the public hearing to members of the public who may wish to comment or give input to the Board on the proposal submitted by Culver City Unified School District.
2. Officially close the public hearing called to receive input on the collective bargaining position of the Culver City Unified School District after all members of the public who wish to address the proposal have done so.
3. Report to the public that the Board will consider all input received.

CULVER CITY UNIFIED SCHOOL DISTRICT
Governing Board Initial Proposal
Certificated Negotiations
2008-2009

The Culver City Unified School District Governing Board submits its initial proposal to the Culver City Federation of Teachers (CCFT) for 2008-2009 negotiations. The Culver City Unified School District proposes to maintain the provisions of the current certificated collective bargaining agreement, except as provided below:

ARTICLE 31 - HEALTH AND WELFARE

Discuss health and welfare benefits as part of total compensation based on the District's budget and state funding.

ARTICLE 32 - WAGES

Discuss wages as part of total compensation based on the District's budget and state funding.

- Appendix B-1: Recommendations of the Stipend Sub-Committee

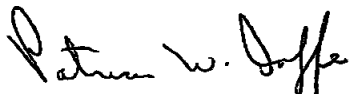
ARTICLE 17—EXTENDED PERSONAL LEAVE

- Section F: Family Medical Leave: Conform family care and medical leave to current law.

NEW ARTICLE 41: LAYOFF AND REEMPLOYMENT

- Establish new procedures for layoffs pursuant to: Government Code 3543.2 (c); Education Codes: 44955; 44955.5; 44956; 44957

Submitted: December 10, 2008



Patricia W. Jaffe
Assistant Superintendent—Human Resources

BOARD REPORT**7.3 Association of Classified Employees (ACE) Initial Collective Bargaining Proposal for School Year 2008-2009**

The Culver City Unified School District acknowledges receiving the initial negotiation proposal from the Association of Classified Employees, the exclusive bargaining representative for classified employees. Pursuant to Government Code §3547, this proposal is presented for the purpose of public discussion and comment.

In order to provide for public comments at tonight's Board meeting, it is recommended that the Board President:

1. Open the public hearing to members of the public who may wish to comment or give input to the Board on the proposal submitted by the Association of Classified Employees.
2. Officially close the public hearing called to receive input on the collective bargaining position of the Association of Classified Employees after all members of the public who wish to address the proposal have done so.
3. Report to the public that the Board will consider all input received.

Association of Classified Employees-Culver City

11220 Patom Drive, Culver City, CA 90230 310-398-0709

To: Patricia Jaffe, Assistant Superintendent, Human Resources
Culver City Unified School District

From: Debbie Hamme, President
Association of Classified Employees—Culver City/CTA

CC: A.C.E. Executive Board/A.C.E. Negotiation Team
Penny Upton, CTA Regional UniServ Director

Date: November 18, 2008

RE: 2008-2009 Successor Contract Negotiation for the Association of Classified Employees—Culver City/CTA

This proposal is submitted for purposes of informing the public pursuant to Government Code Section 3547. The Association of Classified Employees—Culver City/CTA requests that the Culver City Unified School District Board present this proposal at the next regularly scheduled School Board Meeting.

The Association proposes to negotiate the following articles for the 2008/2009 A.C.E. contract:

Article 32 – Wages

- 4% Retroactive to July 1, 2008
- Add Step F to salary schedule
- Section F - Longevity

Article 31 – Health and Welfare Section A - Benefits

- District to pay full medical benefits at the Blue Shield HMO Rate
- Increase annual dental cap to \$2500.00
- Add orthodontia coverage
- Change vision coverage provider from Medical Eye Services to VSP

Article 8 – Hours

- Section G Overtime (Compensatory Time)

Article 9 – Terms of Employment

- Section B Probationary Period

Article 22 – One Day Personal Leave with Pay

- Section A

Appendix C – Professional Growth Program for Unit Members

With best regards,



Debbie Hamme, President
Association of Classified Employees—Culver City

RECEIVED

NOV 18 2008

HUMAN RESOURCES
C.C.U.S.D.

BOARD REPORT

7.4 **Culver City Unified School District (CCUSD) Initial Collective Bargaining Proposal for the Association of Classified Employees (ACE) for School Year 2008-2009**

In response to the initial contract proposal submitted to the District by the Association of Classified Employees, the Culver City Unified School District's negotiation proposal for the 2008-2009 school year is being presented for the purpose of public discussion and comment.

In order to provide for public comments at tonight's Board meeting, it is recommended that the Board President:

1. Open the public hearing to members of the public who may wish to comment or give input to the Board on the proposal submitted by Culver City Unified School District.
2. Officially close the public hearing called to receive input on the collective bargaining position of the Culver City Unified School District after all members of the public who wish to address the proposal have done so.
3. Report to the public that the Board will consider all input received.

CULVER CITY UNIFIED SCHOOL DISTRICT
Governing Board Initial Proposal
Classified Negotiations
2008-2009

The Culver City Unified School District Governing Board submits its initial proposal to the Association of Classified Employees—Culver City/CTA (ACE) for 2008-2009 negotiations. The Culver City Unified School District proposes to maintain the provisions of the current certificated collective bargaining agreement, except as provided below:

ARTICLE 31 - HEALTH AND WELFARE

Discuss health and welfare benefits as part of total compensation based on the District's budget and state funding.

ARTICLE 32 - WAGES

Discuss wages as part of total compensation based on the District's budget and state funding.

ARTICLE 9 – TERMS OF EMPLOYMENT

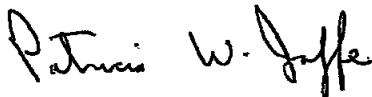
Section A:

Add subsection: Summer Assignments

ARTICLE 17—EXTENDED PERSONAL LEAVE

- Section F: Family Medical Leave: Conform family care and medical leave to current law.

Submitted: December 10, 2008



Patricia W. Jaffe
Assistant Superintendent—Human Resources

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>December 9, 2008</u>
Place:	<u>District Administration Office</u>	Time:	<u>6:00 p.m. – Public Meeting</u>
	<u>4034 Irving Place</u>		<u>6:01 p.m. – Closed Session</u>
	<u>Culver City 90232</u>		<u>7:00 p.m. – Public Meeting</u>

Board Members Present

Dana Russell, D.D.S., President
Jessica Beagles-Roos, Ph.D., Vice President
Saundra Davis, M.A., Clerk
Steven Gourley, Member
Scott Zeidman, Esq., Member

Staff Members Present

Myrna Rivera Coté, Ed.D., Superintendent
David El Fattal, M.B.A.
Gwenis Laura, Ed.S.
Patricia Jaffe, M.S.

Call to Order

Board President Dr. Russell called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:09 p.m. with all Board members in attendance. Mr. Manny Aguirre led the Pledge of Allegiance.

Report from Closed Session

Dr. Russell reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

Dr. Russell suggested moving item number 10.1 up on the agenda. All Board members were in agreement.

10.1 American Citizenship Awards

Dr. Coté and the Assistant Superintendents read the names and accomplishments of each school's recipients of the American Citizenship Award for the month of December. The recipients were Matthew Shellin from El Marino School; Myroslava Ojeda from El Rincon Elementary; David Ibarra from La Ballona School; Rhina Padilla from Linwood E. Howe School; Jezebel McCarthy from Farragut School; Kiana Van Vlack from Culver City Middle School; Sarah Branham from Culver Park High School; and Cathy Arias from Culver City High School. Dr. Russell presented each recipient with a pin and certificate; and thanked the students and their families for attending the meeting.

7. Board Business

Dr. Russell called upon Dr. Coté to proceed with the organizational portion of the meeting. Dr. Coté opened nominations for Board President. Mrs. Davis nominated Dr. Beagles-Roos. The nomination was seconded by Mr. Zeidman. Dr. Beagles-Roos was named Board President with a vote of 5 – Ayes and 0 – Nays. Dr. Coté turned the meeting over to Dr. Beagles-Roos to continue with nominations.

Dr. Beagles-Roos called for nominations for Vice President. Mr. Zeidman nominated Mrs. Davis. The nomination was seconded by Dr. Russell. Mrs. Davis was named Board Vice President with a vote of 5 – Ayes and 0 – Nays.

Dr. Beagles-Roos called for nominations for Clerk. Mrs. Davis nominated Mr. Gourley. The nomination was seconded by Mr. Zeidman. Mr. Gourley was named Board Clerk with a vote of 5 – Ayes and 0 – Nays.

Mr. Zeidman nominated Dr. Russell to be the voting representative to the Los Angeles County School Trustees Association and the representative to elect members to the County Committee on School District Organization. The nomination was seconded by Mrs. Davis. The nomination was passed with a vote of 5 – Ayes and 0 – Nays.

Dr. Beagles-Roos appointed Mr. Zeidman as Parliamentarian. Dr. Beagles-Roos also suggested leaving the representatives for the Board of Education/City Council Liaison Committee the same at least until after the

upcoming meeting. Mr. Zeidman stated that he would like to be on the committee. Further discussion ensued. It was decided that the representatives to the Board of Education/City Council Liaison Committee would be Mr. Zeidman and Mr. Gourley, with Dr. Beagles-Roos as the alternate. The representative to the Youth Health Center Committee is Mr. Gourley. The representative to the District Community Arts Committee is Dr. Beagles-Roos. It was decided there would be one representative to this committee. The representative to the Career Advisory Committee is Mrs. Davis. The liaison to the Culver City Education Foundation is Dr. Beagles-Roos.

Dr. Coté swore in the president, vice president, and clerk.

8. Adoption of Agenda

It was moved by Dr. Russell and seconded by Mr. Gourley to adopt the agenda of December 9, 2008 as presented. The motion was unanimously approved.

9. Consent Agenda

Dr. Beagles-Roos called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Mr. Mielke requested that item 9.4 be withdrawn. Mr. Karlo Silbiger requested that item 9.1 be withdrawn. Dr. Russell requested that item 9.10 be withdrawn.

It was moved by Mr. Zeidman and seconded by Mrs. Davis to approve Consent Agenda Items 9.2, 9.3, and 9.5 – 9.9 as presented. The motion was unanimously approved.

9.2 Purchase Orders and Warrants

9.3 Acceptance of Gifts – Donations

9.5 Classified Personnel Reports No. 8

9.6 Office of Child Development 2008/2009 Contract for Instructional Materials Program

9.7 Office of Child Development 2008/2009 Resolution for the Instructional Materials Program

9.8 CCMS GATE Students and Three Teachers to Attend Astro Camp, May 1-3, 2009, Idyllwild, CA

9.9 Overnight Out-of-State Field Trip – Sojourn to the Past to Southern States, February 12-21, 2009

9.1 Approval is Recommended for the Minutes of Regular Meeting – November 18, 2008 and Special Board Meeting – December 2, 2008

Mr. Silbiger requested that this item be withdrawn so that three items could be corrected. The first item was on page 40 where it states the program he mentioned as “Save and Civil Schools”. The correct name is “Safe and Civil Schools.” On page 41 under 15.2 he requested to add that Gary Silbiger the Vice Mayor was in attendance speaking about the possibility of having a Student Advisory Committee. Mr. Silbiger also requested to add the decision of the Board regarding the survey which was to add a link to the District’s website that went directly to the survey. He also requested a correction in the discussion regarding the survey from the City. Dr. Beagles-Roos requested a change to the minutes under 16.2 regarding the Culver City Youth Health Center’s Annual Fundraiser to state “meeting” instead of “Fundraiser. It was moved by Mr. Gourley and seconded by Mrs. Davis that the Board approve the Minutes of Regular Meeting – November 18, 2008 as amended and Special Board Meeting – December 2, 2008 as presented. The motion was unanimously approved.

9.4 Approval is Recommended for the Certificated Personnel Reports No. 8

Mr. Mielke requested that this item be pulled to comment on item 1e. He expressed his concern with hiring someone from out of the District to be District Coordinator for the Anti-Bullying Task Force. This position should not call for the expenditure of an outside consultant. Dr. Beagles-Roos requested staff to respond. Dr. Coté responded that the task force is not just made up of principals. It consists of students, teachers, and community members. Dr. Russell stated that he understands Mr. Mielke’s concerns, but feels that Mrs. Fields is a member of the community and the District. Mrs. Davis asked if the Mrs. Fields was working on the project before she retired. Dr. Coté stated the Task Force is new. Further discussion ensued. Mr. Zeidman stated that the complaints regarding bullying are down since the Task Force was established. It was moved by Dr. Russell and seconded by Mr. Gourley that the Board approve the Certificated Personnel Reports No. 8 as presented. The motion was unanimously approved.

9.10 Approval is Recommended for the Resolution to Authorize K-3 Class Size Reduction Application for 2008-2009

Dr. Russell requested that this item be withdrawn because he had questions regarding K-3 class size reduction. Mr. El Fattal explained that there are no cost savings to eliminate K-3 class size reduction. Further discussion ensued. It was moved by Dr. Russell and seconded by Mr. Zeidman that the Board approve the Resolution to Authorize K-3 Class Size Reduction Application for 2008-2009 as presented. The motion was unanimously approved.

10. Awards, Recognitions and Presentations**10.2 Spotlight on Education - Culver City High School**

Dr. Coté introduced Ms. Kim Indelicato, Assistant Principal at Culver City High School. Ms. Indelicato along with three students gave a presentation on the Link Crew Program taking place at the High School. The program is to help freshman transition to high school. Mr. Jerry Chabola commended Ms. Indelicato and Ms. Peacock for doing such a tremendous job with the students. Mr. Zeidman asked if the program was voluntary for freshman, and if there was any way to track the attrition. Ms. Indelicato responded that it is voluntary and that they hope to be able to track the attrition but this is the first year. Dr. Russell commented that it is a great program and inquired as to how many seniors are participating. Ms. Indelicato stated that there is about 110 seniors participating. Mrs. Davis commented that she was thrilled to see the program at our school and she thinks the program is so successful because of Ms. Indelicato's enthusiasm. A student inquired if the seniors would get community service hours. Ms. Indelicato said yes. Dr. Beagles-Roos extended her congratulations on the program and expressed how important the program is.

11. Public Recognition**11.1 Superintendent's Report**

Dr. Coté reported on the press conference that State Superintendent of Public Instruction Jack O'Connell held at the High School regarding data that was compiled statewide in the Healthy Kids Survey and School Climate Survey. Dr. Coté named who was in attendance at the press conference, and stated that she spoke about the importance of the surveys and how the information is used in the District. She received an e-mail thanking the District for hosting the conference, and was asked to write a statement about the value of the School Climate Survey that will be posted on the California School Climate Survey website. She also informed the Board on how our District was chosen to hold the press conference.

11.2 Assistant Superintendents' Reports

Ms. Laura reported on an opportunity for students in grades five through eight which is the Bose in Harmony with Education Program arranged by our District Art Consultant, Inez Bush. She reported that the program instructors are real musicians and scientists who share their knowledge with our students. There are approximately two thousand students who will be participating. Ms. Laura also gave an update on the third meeting of the Anti-Bullying Task Force Committee and its participants.

Mr. El Fattal stated that he will have information on the State Budget when he presents the First Interim Report.

11.3 Members of the Audience

Audience members spoke about:

- Mr. Mielke congratulated Dr. Beagles-Roos on her presidency, and congratulated his student Cathy Arias for receiving the American Citizenship Award and being apart of the Link Crew. He also pointed out that that teachers involved with the Link Crew are adding that program on to their regular assignments, and the climate seems to be that if there is a project established for District Office then outside consultants are hired. Mr. Mielke commented on the financial crisis that the State and District are going through. His suggestions from the Union are to keep the budget cuts as far away from the classroom as possible. He suggested cutting Board member health benefits, the PR Consultant, the website maintenance, one of the Assistant Superintendents, and the Director of Special Projects. He also suggested revoking the salary increases for those that received an increase during the reclassification.

- Eliana Pikes and Kennedy Green, seventh grade students, handed out a newspaper article to Board members from the Ballona Creek Renaissance. They co-founded the Eco Club at the Middle School to bring awareness to students about the environment. They submitted to the Board information on Styrofoam and gave them a petition of signatures to banish Styrofoam from the school. Dr. Beagles-Roos thanked them for coming and suggested that they work with staff to make a change District-wide and not just at their school site. Mr. Gourley thanked them for their presentation and suggested that they speak with Councilman O'Leary at the City to get additional information on water conservation. The Board asked for a report on what the District can do to assist with their request on banishing Styrofoam in the District.
- Mr. Jim Lamm from Ballona Creek Renaissance commented on new beginnings environmentally for the creek and for the community. He also commented on how impressed he was after he met with the Eco Club.
- Mr. Chabola announced that students present were dismissed at 8:30 p.m.

11.3 Student Representatives' Reports

Middle School Student Representative

The Culver City Middle School Student Representative was not present.

Culver Park Student Representative

Emily Gomez, Culver Park High School Student Representative, reported on activities at Culver Park High School, including field trips to Peterson Automotive Museum and to UCLA to display artwork from the HeART Project; an update on the food and toy drive; the holiday cards that students made for veterans; and the school's preparations for the annual International Feast.

Culver City High School Student Representative/Student Board Member

Opal Dillard, Student Board Member, was not present.

11.5 Members of the Board

Board Members spoke about:

- Mr. Zeidman commented on his attendance at the press conference with Jack O'Connell and he was very impressed. He viewed the Bose in Harmony program and explained a little about what the students were learning and expressed their enthusiasm. He announced that baseball coach Rick Prieto is holding a winter baseball camp and encouraged anyone interested with children who are interested in baseball to participate; and announced the Booster Club's Casino Night and provided information on the event. He also reported on his upcoming attendance at the holiday performances and tree lighting events; and he wished everyone a happy holiday.
- Mrs. Davis requested that the meeting be adjourned in memory of Ethel Bradley. This request was seconded by Mr. Gourley. Mrs. Davis commended Ms. Laura in her continuing efforts with the Anti-Bullying Task Force Committee, and enjoys seeing the link between the Task Force and the Link Crew; and she reported on her attendance at the County Board of Supervisors inauguration for Mark Ridley-Thomas. Mrs. Davis wished everyone a happy holiday.
- Mr. Gourley commented on his work with the Mock Trial Program and how extremely talented the students were. In connection with the Link Crew Program, the Mock Trial students are learning from older students that are in the program. He thanked Ms. Dubois, the students, and the parents for their participation and encouragement. He clarified that he does like Jack O'Connell, but that O'Connell did support the Governor's veto of the bill which would have continued the exit exam exemption for Special Education which costs millions of dollars in time and energy to schools across the state.
- Dr. Russell commented that one of the first students to participate in the Mock Trial Program is now in his second year at Harvard Law School and commended Mr. Gourley for his participation in the program. Dr. Russell commented on information he received at the CSBA Conference that would assist the District with the ongoing issue of revenues from ASB; and information he received regarding website where people can anonymously report bullying. He also received information on oral health screening and was informed the District is supposed to receive funds for each kindergarten student that receives a screening.

He wanted to make sure that the District is collecting the revenues. Ms. Laura confirmed that the funds are being received, but she was not sure what funds would be received next year. Dr. Russell also stated that he learned that the State budget is only going to get worse and he thinks we will have to make additional cuts now.

- Dr. Beagles-Roos thanked Mr. Gourley for working with the Mock Trial Program. She reported that the District Community Arts Team is finishing their mission statement and working on their strategic plan, and she brought information to share with the Board. She announced information on the annual Culver City Friends of the Youth Health Center's fundraiser on February 8, 2009. Dr. Beagles-Roos commented that the Education Foundation works year round to raise money for the District; that they received a \$50,000 grant from the Fineshreiber Foundation for the Science Lab at El Rincon Elementary; and provided an update on the annual Tribute to the Stars. She commented on a flyer from the Culver City Federation of Teachers regarding Social Security laws for experienced individuals who take up teaching, and she's interested in sending a support letter to our representatives at the Federal level to reintroduce HR22 and add 206 since our state also needs more highly qualified teachers. A consensus was made by Mr. Zeidman, Dr. Russell and Mr. Gourley to send the letter. She stated that the Anti-Bullying Task Force is working on recommendations and as a Board they will have to work on revising and updating Board Policies. She also commented on her attendance at the CSBA conference and mentioned the selection process for the student Board members may possibly change to the process used by the State Board of Education.

12. Information Items

12.1 Presentation of the First Interim Report for 2008-2009

Mr. El Fattal presented the Board with key topics from the First Interim Report and responded to questions from the Board. Dr. Beagles-Roos thanked Mr. El Fattal for his presentation and asked Board members if they would like to vote on item number 14.3a at this time. The Board agreed.

14.3a Approval is Recommended for the Certification of the First Interim Report for 2008-2009

It was moved by Dr. Russell and seconded by Mr. Gourley to approve the 2008-2009 First Interim Report as presented. The motion was unanimously approved.

12.2 First Reading of Revised Board Policy/Administrative Regulation, 1250 – Community Relations, Visitors/Outsiders

Mr. Andrew Sotelo presented the Board Policy and Administrative Regulation to the Board and recommended revisions. Mr. Zeidman suggested removing the word "visitors" and replacing it with "outsiders" throughout the documents to reflect Penal Code. Board members suggested additional revisions. The information will be brought back for a second reading.

12.3 Second Reading of Revised Administrative Regulation 4112.4, Health Examinations

Mrs. Jaffe presented the revisions to the Board. Mr. Zeidman commented that the Administrative Regulation looked great. The information will be brought back for adoption at the next Board meeting.

13. Recess

The Board recessed at 9:23 p.m. and reconvened at 9:35 p.m.

14. Action Items

14.1 Superintendent's Items

14.1a Second Reading and Adoption of Revised Board Policy and New Administrative Regulation 0450, Philosophy, Goals, Objectives and Comprehensive Plans – Comprehensive Safety Plan

It was moved by Mr. Zeidman and seconded by Mrs. Davis to adopt the Revised Board Policy and New Administrative Regulation 0450, Philosophy, Goals, Objectives and Comprehensive Plans – Comprehensive Safety Plan as presented. The motion was unanimously approved.

14.1b Waiver of Board Bylaw 9320, Meetings and Schedule of Proposed Meeting Dates

Dr. Coté presented the calendar information to the Board. It was moved by Mr. Gourley and seconded by Mr. Zeidman to approve the Waiver of Bylaws of the Board 9320, Meetings, for the purpose of canceling the regularly scheduled meetings of December 23, 2008; April 14, 2009; August 11, 2009; August 25, 2009; and December 22, 2009 as presented. The motion was unanimously approved.

14.1c Approval is Recommended for Revisions to the Superintendent's Contract

Mr. Zeidman stated what the changes to the contract amounted to per month for travel. Dr. Beagles-Roos confirmed that Dr. Coté did not receive the one percent increase when the teachers received theirs. Mr. Gourley thanked Dr. Coté for a job well done. Mrs. Davis stated that she would like to agendaize discussing a salary schedule for the Superintendent. It was moved by Mrs. Davis and seconded by Mr. Gourley that the Board approve the revisions to the Superintendent's contract as presented. The motion was unanimously approved.

14.2 Education Services Items**14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #03-08**

It was moved by Mr. Gourley and seconded by Mrs. Davis that the Board approve the stipulated expulsion of Case #03-08 until June 2009 and that the student enroll in County Community Day School as presented. Mr. Zeidman requested to amend the motion to 20 community service hours. Mr. Gourley accepted the modification and it was seconded by Mrs. Davis. The motion was unanimously approved.

14.2b Approval is Recommended for the Reinstatement of Pupil Services Case #15-05

It was moved by Dr. Russell and seconded by Mrs. Davis that the Board approve reinstatement of Case #15-05 as presented. Mr. Gourley stated he would support the motion if it was reviewed by Independent Study. The motion was unanimously approved.

14.2c Approval is Recommended for the Supplemental Educational Services Master Contract (pursuant to No Child Left Behind Act) and to Delegate Authority to the Superintendent to Enter into Contracts with Supplemental Educational Services Providers

It was moved by Dr. Russell and seconded by Mr. Gourley that the Board approve the Supplemental Educational Services Master Contract. The motion was unanimously approved.

14.2d Approval is Recommended for the Adult School 2009 Winter Trimester for Adults

It was moved by Dr. Russell and seconded by Mr. Gourley to approve the Adult School 2009 Winter Trimester for Adults as presented. Mrs. Davis inquired as to why the Board was presented with this item late. Ms. Laura responded that she has spoken to the Principal about this ongoing issue and reassured the Board that it will not happen again. Mr. Gourley requested that Ms. Laura's response be reflected in the minutes. The motion was unanimously approved.

14.2e Approval is Recommended for new Classes at Culver City Independent Study School: Intercultural Literature II, Astronomy, and Physiology

Dr. Beagles-Roos commented that she is pleased that The Independent Study School is getting the same classes as the high school. It was moved by Dr. Russell and seconded by Mr. Gourley that the Board approve the new classes at the Independent Study School as presented. The motion was unanimously approved.

14.2f Approval is Recommended for Symphonic Jazz Orchestra Contract for 1st and 2nd Grade Music Program, 2008-2009

Karlo Silbiger commented about the lack of music education in the classrooms. He commented on his concerns and asked how many hours the classes would be; what are the consultant's qualifications; and what are the standards? Mr. Silbiger did not feel that the position should be contracted out for a part-time employee. Mr. Zeidman, Mr. Gourley, and Mrs. Davis all agreed that they would like to know the responses to Mr. Silbiger's questions. Mrs. Davis also inquired as to why the Board was approving this item after it started. Ms. Laura responded that there were issues, including a change in curriculum that could not be avoided. Mrs. Davis

requested to have these items prior to their start. Dr. Russell inquired as to if the consultants were considered outsiders and if the District can get sued. Mrs. Davis inquired if consultants are fingerprinted and provide TB clearance. Mrs. Jaffe will check on the policy. It was moved by Mrs. Davis and seconded by Mr. Gourley that the Board approve the Symphonic Jazz Orchestra Contract for 1st and 2nd Grade Music Program, 2008-2009 as presented. The motion was unanimously approved.

14.3 Business Items

14.3b Approval is Recommended for the Certification of Signatures for Warrants, Orders for Salary Payment, Notices of Employment and Related Documents

It was moved by Dr. Russell and seconded by Mr. Zeidman that the Board approve the Certification of Signatures for Warrants, Orders for Salary Payment, Notices of Employment and Related Documents as presented. The motion was unanimously approved.

14.4 Personnel Items - None

15. Public Recognition – Continued

15.1 Members of the Audience

Members of the audience spoke about:

- Mr. George Laase commented that he came across information regarding PXP Oil and had a discussion with some customers who received royalty checks from the company. He requested that the Board look into the issue of the District receiving royalty checks.

15.2 Members of the Board

Board members spoke about:

- Dr. Russell wished everyone happy holidays.
- Mr. Zeidman commented that he went to OCD the morning that payments were due and inquired as to why credit cards were not accepted. Mr. El Fattal responded that the two and one half percent cost is an issue with that particular program, but he will look into it further.
- Mrs. Davis requested to agendize a discussion regarding establishing a Superintendent’s salary schedule. A consensus was made with Mr. Zeidman and Mr. Gourley in agreement. Mrs. Davis commented about speaking with student Ryan Cho about the AP exam fees. Both she and Dr. Russell had questions regarding the fees and what the Board can do for students that cannot afford the tests. Dr. Coté stated that she would follow up on this matter.
- Dr. Beagles-Roos stated that she was pleased the students are in better physical shape; and she requested to have a Special Board Meeting possibly on January 20th to discuss the Board’s visions for the District. She wished everyone a happy holiday.

Adjournment

There being no further business, it was moved by Dr. Russell, seconded by Mrs. Davis and unanimously approved to adjourn the meeting. Board President Dr. Beagles-Roos adjourned the meeting at 10:10 p.m. in memory of Ethel Bradley.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

9.2 Purchase Orders

The attached purchase order list is submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from December 1, 2008 through January 2, 2009 is \$487,298.71.

BUDGET NUMBER LEGEND FOR FUNDS

- 01.0 general fund
- 11.0 adult education fund
- 12.0 child development fund
- 13.0 cafeteria fund
- 14.0 deferred maintenance fund
- 21.0 building fund
- 25.0 capital facilities fund
- 40.0 redevelopment
- 76.0 warrant pass-through fund
- 96.0 general fixed asset account

RECOMMENDED MOTION: That purchase orders from December 1, 2008 through January 2, 2009 in the amount of \$487,298.71 be ratified by the Board of Education.

Moved by:

Seconded by:

Vote:

District : 64444

Run Date: 01/03/2009

Purchase Orders/Buyouts To The Board for Ratification From : 12/1/08 To 1/2/2009

Run Time: 12:35:11PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Change

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funcnt	OBJ	Sch/Loc	Distrib Amt	PO Amount
12/02/08	51945	A		12/02/08	FAMILY LIFE CENTE	NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040	32,260.00	32,260.00
				12/2/2008			51945		FAMILY LIFE CENTER						
12/11/08	51946	A	1	12/18/08	CHEERFUL HELPE	NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040	26,777.60	26,777.60
				12/11/2008			51946		CHEERFUL HELPERS THERAPEUTIC SCHOOL						
12/11/08	51947	A		12/11/08	PEDIATRIC THERAF	NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040	19,656.20	19,656.20
				12/11/2008			51947		PEDIATRIC THERAPY NETWORK						
12/18/08	51948	A		12/18/08	BEVERLY HILLS SP	NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040	13,050.00	13,050.00
				12/18/2008			51948		BEVERLY HILLS SPEECH & LANGUAGE CENTER						
12/02/08	52132M	A		12/02/08	PLAYPOWER LT FA	MAINTENANCE	Maintenance	01.0	81500.0	00000	8110	4380	0005040	1,585.83	1,585.83
				12/2/2008			52132M		PLAYPOWER LT FARMINGTON, INC.						
12/09/08	52196	A		12/09/08	REDWOOD PRESS	FORMS	Educational S	01.0	00000.0	00000	2100	4320	0004000	1,109.66	1,109.66
				12/9/2008			52196		REDWOOD PRESS						
12/05/08	52255A	A		12/05/08	JENNIFER GRAHA	CONSULTANT	Ei Marinho Lan	01.0	00000.0	16003	1000	5850	2030000	12,800.00	12,800.00
				12/5/2008			52255A		JENNIFER GRAHAM						
12/10/08	52337M	A		12/10/08	MIRACLE RECREAT	MAINTENANCE	Maintenance	01.0	81500.0	00000	8110	4380	0005040	810.16	810.16
				12/10/2008			52337M		MIRACLE RECREATION EQUIPMENT CO.						
12/17/08	52338M	A		12/17/08	STOCK BUILDING S	MAINTENANCE	Maintenance	01.0	81500.0	00000	8110	4380	0005040	59.45	59.45
				12/17/2008			52338M		STOCK BUILDING SUPPLY						
12/29/08	52340M	A		12/29/08	STOCK BUILDING S	MAINTENANCE	Maintenance	01.0	81500.0	00000	8110	4380	0005040	153.84	153.84
				12/29/2008			52340M		STOCK BUILDING SUPPLY						
12/29/08	52341M	A		12/29/08	TRANSPORTATION	TRANSPORTA	Operations	01.0	00000.0	00000	3600	5871	0005041	910.00	910.00

Report ID: LAPO009C

Board List Purchase Order Report

Page No. 2

District : 64444

CULVER CITY UNIFIED SD

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Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

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PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Pj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount	
						52341M		TRANSPORTATION CHARTER SERVICES, INC.								910.00
12/29/08	52342M	A		12/29/08	COALITION FOR A MEMBERSHIP	Maintenance		01.0	81500.0	00000	8110	5310	0005040	209.00	209.00	
				12/29/2008		52342M		COALITION FOR ADEQUATE FUNDING FOR SP E								209.00
12/29/08	52343M	A		12/29/08	TRANSPORTATION TRANSPORTA	Operations		01.0	00000.0	00000	3600	5871	0005041	550.00	550.00	
				12/29/2008		52343M		TRANSPORTATION CHARTER SERVICES, INC.								550.00
12/29/08	52344M	A		12/29/08	ONE STOP ROOTE REPAIRS - OTH	Maintenance		01.0	81500.0	00000	8110	5630	0005040	1,875.00	1,875.00	
				12/29/2008		52344M		ONE STOP ROOTER & PLUMBING								1,875.00
12/02/08	52448	A		12/02/08	J. W. PEPPER & SO INSTRUCTION	Special Proje		01.0	70560.0	11100	1000	4310	0004030	215.43	215.43	
				12/2/2008		52448		J. W. PEPPER & SONS, INC.								215.43
12/02/08	52450	C		12/02/08	MEMBERSHIP NSBA	Superintende		01.0	00000.0	00000	7100	5310	0001000	4,250.00	4,250.00	
				12/2/2008		52450		NSBA								4,250.00
12/11/08	52451	A		12/11/08	THE MASTER TEAC OFFICE SUPPL	Superintende		01.0	00000.0	00000	7100	4350	0001000	50.35	50.35	
				12/11/2008		52451		THE MASTER TEACHER, INC.								50.35
12/03/08	52454ER	A		12/03/08	FREY SCIENTIFIC INSTRUCTION	Ei Rincon Ele		01.0	90127.0	11100	1000	4310	2040000	11,068.61	11,068.61	
				12/3/2008		52454ER		FREY SCIENTIFIC								11,068.61
12/15/08	52455ER	A		12/15/08	TROXELL COMMUN COMPUTER S	Ei Rincon Ele		01.0	90127.0	11100	1000	4310	2040000	1,169.10	1,169.10	
				12/15/2008		52455ER		TROXELL COMMUNICATIONS								1,169.10
12/15/08	52456ER	A		12/15/08	CDW-G	Ei Rincon Ele		01.0	90127.0	11100	1000	4410	2040000	2,617.50	2,617.50	
				12/15/2008		52456ER		CDW-G								2,617.50
12/17/08	52457ER	A		12/17/08	TECH EDGE LEARN COMPUTER S	Ei Rincon Ele		01.0	90127.0	11100	1000	4310	2040000	1,097.01	1,097.01	

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Report ID: LAPO009C

Board List Purchase Order Report

Page No. 3

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Change

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Pj	Goal	Func	OBJ	Sch/Loc	Distrib Amt	PO Amount
				12/17/2008		52457ER		TECH EDGE LEARNING							1,097.01
12/15/08	52458ER	A		12/15/08	TROXELL COMMUN INSTRUCTION	Ei Rincon Ele	01.0	90127.0	11100	1000	1000	4310	2040000	188.36	
				12/15/2008		52458ER		TROXELL COMMUNICATIONS							188.36
12/15/08	52459ER	A		12/15/08	THE APPLE STORE COMPUTER S	Ei Rincon Ele	01.0	90127.0	11100	1000	1000	4410	2040000	21,702.14	
				12/15/2008		52459ER		THE APPLE STORE							21,702.14
12/15/08	52460ER	A		12/15/08	FREY SCIENTIFIC INSTRUCTION	Ei Rincon Ele	01.0	90127.0	11100	1000	1000	4310	2040000	638.51	
				12/15/2008		52460ER		FREY SCIENTIFIC							638.51
12/16/08	52461ER	A		12/16/08	FREY SCIENTIFIC COMPUTER S	Ei Rincon Ele	01.0	90127.0	11100	1000	1000	4410	2040000	5,154.76	
				12/16/2008		52461ER		FREY SCIENTIFIC							5,154.76
12/11/08	52475	A		12/11/08	HUNTINGTON PAR OFFICE SUPPL	Superintende	01.0	00000.0	00000	7100	4350	0001000		42.05	
				12/11/2008		52475		HUNTINGTON PARK RUBBER STAMP CO.							42.05
12/01/08	52476	A		12/01/08	THE LATINO FAMIL INSTRUCTION	La Ballona El	01.0	62860.0	11100	1000	1000	4310	2060000	2,442.63	
				12/1/2008		52476		THE LATINO FAMILY LITERACY PROJECT							2,442.63
12/01/08	52477	C		12/02/08	BUREAU OF EDUC CONFERENCE	Special Proje	01.0	73920.0	00000	2100	5220	0004030		215.00	
				12/1/2008		52477		BUREAU OF EDUCATION RESEARCH							215.00
12/01/08	52478	C		12/01/08	FUTURE HORIZON CONFERENCE	Psych-Soc Wc	01.0	56400.0	00000	3900	5220	0004023		290.00	
				12/1/2008		52478		FUTURE HORIZONS, INC.							290.00
12/01/08	52479	A	1	12/02/08	LACOE DSS/SAFE S CONFERENCE	Pupil Services	01.0	00000.0	00000	3900	5220	0004020		300.00	
				12/1/2008		52479		LACOE DSS/SAFE SCHOOLS CENTER							300.00
12/05/08	52480	A		12/05/08	CLASSROOM SCIE INSTRUCTION	Special Proje	01.0	73920.0	11100	1000	1000	4310	0004030	59.44	

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Report ID: LAPO009C

Board List Purchase Order Report

Page No. 4

District : 64444

CULVER CITY UNIFIED SD

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Change

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount	
						12/15/2008	52480	CLASSROOM SCIENCE RESOURCES								59.44
12/02/08	52481	A	1	12/03/08	BORDERS BOOKS & BOOKS	Culver City M	01.0	00000.0	16003	1000	4310	3010000		5,346.47	5,346.47	
						12/2/2008	52481	BORDERS BOOKS & MUSIC								5,346.47
12/01/08	52483	A		12/01/08	CDW-G	OFFICE SUPPL Technology	01.0	00000.0	00000	7700	4350	0005020		222.53	222.53	
						12/1/2008	52483	CDW-G								222.53
12/02/08	52484	X	1	12/05/08	OFFICE DEPOSIT	OFFICE SUPPL Educational S	01.0	00000.0	00000	2100	4350	0004000		175.37	175.37	
						12/2/2008	52484	OFFICE DEPOSIT								175.37
12/05/08	52484A	A		12/05/08	ONE WORK PLACE	OFFICE SUPPL Educational S	01.0	00000.0	00000	2100	4350	0004000		350.73	350.73	
						12/5/2008	52484A	ONE WORK PLACE L. FERRARI								350.73
12/02/08	52485	C		12/02/08	KENJI & MANAMI G	CONTRACT SE Special Educa	01.0	33100.0	57500	3900	5890	0004040		1,320.00	1,320.00	
						12/2/2008	52485	KENJI & MANAMI GO								1,320.00
12/02/08	52486	A		12/02/08	NORWALK-LA MIR	OFFICE SUPPL Special Proje	01.0	73920.0	00000	2100	4350	0004030		658.00	658.00	
						12/2/2008	52486	NORWALK-LA MIRADA UNIFIED SCHOOL DIST								658.00
12/02/08	52487	C		12/02/08	YESHIVA OHR ELI	CONFERENCE, Ohr Eliyahu A	01.0	40350.0	00000	2700	5220	1050000		199.00	199.00	
						12/2/2008	52487	YESHIVA OHR ELIYAHU								199.00
12/02/08	52488	A		12/02/08	CLASSROOM DIRE	OFFICE SUPPL Special Proje	01.0	73920.0	00000	2100	4350	0004030		52.99	52.99	
						12/2/2008	52488	CLASSROOM DIRECT								52.99
12/02/08	52489	A		12/02/08	JOSTENS	OFFICE SUPPL Culver Park H	01.0	30100.0	32000	1000	4310	5010000		1,242.54	1,242.54	
						12/2/2008	52489	JOSTENS								1,242.54
12/02/08	52490	C		12/02/08	THERAPY WEST, I	CONTRACT SE Special Educa	01.0	65000.0	57520	1136	5810	0004040		157.50	157.50	

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Report ID: LAPO009C

Board List Purchase Order Report

Page No. 6

District : 64444

CULVER CITY UNIFIED SD

Run Date: 01/03/2009

Purchase Orders/Buyouts To The Board for Ratification From: 12/1/08 To 1/2/2009

Run Time: 12:35:11PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Change

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Pj	Goal	Func	OBJ	Sch/Loc	Distrib Amt	PO Amount
12/8/2008						52500		CDW-G							523.93
12/08/08	52501	A	1	12/15/08	MOORE MEDICAL C	OFFICE SUPPL Pupil Services	01.0	00000.0	00000	00000	3140	4350	0004020	445.13	445.13
12/8/2008						52501		MOORE MEDICAL CORPORATION							445.13
12/08/08	52502	A		12/08/08	ZEP'S MUSIC CENT	INSTRUCTION Culver City M	01.0	00000.0	11100	1000	1000	4310	3010000	129.91	129.91
12/8/2008						52502		ZEP'S MUSIC CENTER							129.91
12/08/08	52503	A		12/10/08	TROXELL COMMUN	COMPUTER S Culver City H	01.0	90127.0	11100	1000	1000	4410	4010000	719.86	719.86
12/8/2008						52503		TROXELL COMMUNICATIONS							719.86
12/08/08	52504	A		12/10/08	TROXELL COMMUN	COMPUTER S Culver City H	01.0	90127.0	11100	1000	1000	4410	4010000	1,439.73	1,439.73
12/8/2008						52504		TROXELL COMMUNICATIONS							1,439.73
12/08/08	52505	A		12/08/08	BORDERS BOOKS	{ BOOKS Adult School	11.0	63900.0	41100	1000	1000	4110	0000010	799.97	799.97
12/8/2008						52505		BORDERS BOOKS & MUSIC							799.97
12/11/08	52506	A		12/11/08	TROXELL COMMUN	COMPUTER S El Rincon Ele	01.0	90127.0	11100	1000	1000	4410	2040000	678.73	678.73
12/11/2008						52506		TROXELL COMMUNICATIONS							678.73
12/09/08	52507	C		12/09/08	S.T.A.R. INC.	CONTRACTED: La Ballona El	01.0	73950.0	11100	2700	2700	5810	2060000	12,000.00	12,000.00
12/9/2008						52507		S.T.A.R. INC.							12,000.00
12/10/08	52508	A		12/10/08	RICOH	MAINTENANCE Special Proje	01.0	30100.0	00000	2700	2700	4350	0004030	561.50	561.50
12/10/2008						52508		RICOH							561.50
12/09/08	52509	A		12/09/08	RICOH	OFFICE SUPPL Special Proje	01.0	30100.0	00000	2700	2700	4350	0004030	103.08	103.08
12/9/2008						52509		RICOH							103.08
12/09/08	52510	A		12/09/08	RICOH	OFFICE SUPPL Special Proje	01.0	30100.0	00000	2700	2700	4350	0004030	11.50	11.50

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Report ID: LAPO009C

Board List Purchase Order Report

Page No. 7

District : 64444

CULVER CITY UNIFIED SD

Run Date: 01/03/2009

Purchase Orders/Buyouts To The Board for Ratification From : 12/1/08 To 1/2/2009

Run Time: 12:35:11PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

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					12/9/2008	52510	RICOH								11.50
12/10/08	52511	A		12/10/08	COSTER & SON EN JANITORIAL SU	Culver City H	01.0	00000.0	15000	4400	1000	4400	4010000	331.23	331.23
					12/10/2008	52511	COSTER & SON ENTERPRISES								
12/09/08	52512	A		12/09/08	JOSTENS	OFFICE SUPPL High School u	01.0	00000.0	00000	2700	4350	4350	4010001	1,298.76	1,298.76
					12/9/2008	52512	JOSTENS								
12/09/08	52513	A		12/09/08	VS ATHLETICS	COMPUTER S Culver City H	01.0	00000.0	15000	1000	4400	4400	4010000	18,497.09	18,497.09
					12/9/2008	52513	VS ATHLETICS								
12/09/08	52514	A		12/09/08	TROXELL COMMUN COMPUTER S	High School u	01.0	00000.0	11100	1000	4310	4310	4010001	1,355.29	1,355.29
					12/9/2008	52514	TROXELL COMMUNICATIONS								
12/09/08	52515	A		12/09/08	MARCUS WHITE	OFFICE SUPPL Culver City H	01.0	00000.0	15000	1000	5890	5890	4010000	660.00	660.00
					12/9/2008	52515	MARCUS WHITE								
12/09/08	52516	C		12/09/08	CENTER FOR EDU MEMBERSHIP	High School u	01.0	00000.0	00000	2700	5310	5310	4010001	159.00	159.00
					12/9/2008	52516	CENTER FOR EDUCATION & EMPLOYMENT LAW								
12/09/08	52517	A	1	12/10/08	STATE CIF OFFICE CONFERENCE	Culver City H	01.0	00000.0	15000	1000	5220	5220	4010000	1,024.25	1,024.25
					12/9/2008	52517	STATE CIF OFFICE								
12/09/08	52518	A		12/09/08	OFFICE DEPOT	OFFICE SUPPL High School u	01.0	00000.0	00000	2700	4350	4350	4010001	1,180.16	1,180.16
					12/9/2008	52518	OFFICE DEPOT								
12/09/08	52519	A		12/09/08	CSF/CJSF CENTRA MEMBERSHIP	High School u	01.0	00000.0	00000	2700	5310	5310	4010001	150.00	150.00
					12/9/2008	52519	CSF/CJSF CENTRAL OFFICE								
12/09/08	52520	A		12/09/08	MARSHALL MUSIC	MUSICAL INST Culver City H	01.0	00000.0	17000	1000	4310	4310	4010000	1,000.00	1,000.00

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District : 64444

CULVER CITY UNIFIED SD

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Run Time: 12:35:11PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

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						52520		MARSHALL MUSIC							1,000.00
12/10/08	52521	A		12/10/08	OFFICE DEPOT	OFFICE SUPPL	Culver City H	01.0	00000.0	17000	1000	4350	4010000	1,000.00	1,000.00
				12/10/2008		52521		OFFICE DEPOT							1,000.00
12/10/08	52522	A		12/10/08	MARSHALL MUSIC	MUSICAL INST	Culver City H	01.0	00000.0	17000	1000	4310	4010000	321.47	321.47
				12/10/2008		52522		MARSHALL MUSIC							321.47
12/10/08	52523	A		12/10/08	BULBMAN	LIGHTING SUPP	Undistributed	01.0	00000.0	00000	2420	4410	0000000	1,322.15	1,322.15
				12/10/2008		52523		BULBMAN							1,322.15
12/09/08	52524	A		12/09/08	DANA LALEZARIAN	OFFICE SUPPL	Special Educa	01.0	33100.0	57700	1110	4310	0004040	25.30	25.30
				12/9/2008		52524		DANA LALEZARIAN							25.30
12/10/08	52525	A		12/10/08	DELL COMPUTER C	COMPUTER S	Culver City H	01.0	90127.0	11100	1000	4310	4010000	1,187.26	1,187.26
				12/10/2008		52525		DELL COMPUTER CORP.							1,187.26
12/10/08	52526	A		12/10/08	CDW-G	COMPUTER S	Culver City H	01.0	90127.0	11100	1000	4310	4010000	523.93	523.93
				12/10/2008		52526		CDW-G							523.93
12/11/08	52527	A		12/11/08	BLICK ART MATER	INSTRUCTION	Culver City H	01.0	90134.0	11100	1000	4310	4010000	432.46	432.46
				12/11/2008		52527		BLICK ART MATERIALS - LA							432.46
12/09/08	52528	A		12/09/08	D & D SECURITY EN	OFFICE SUPPL	Culver City H	01.0	90127.0	11100	1000	4310	4010000	34.42	34.42
				12/9/2008		52528		D & D SECURITY ENTERPRISES							34.42
12/10/08	52529	A	1	12/17/08	HIGHSMITH CO.,I	COMPUTER S	Culver City H	01.0	90127.0	11100	1000	4310	4010000	179.96	179.96
				12/10/2008		52529		HIGHSMITH CO.,INC.							179.96
12/10/08	52530	A		12/10/08	DELL COMPUTER C	COMPUTER S	Culver City H	01.0	90127.0	11100	1000	4410	4010000	4,987.58	4,987.58

Report ID: LAPO009C

Board List Purchase Order Report

Page No. 9

District : 64444

CULVER CITY UNIFIED SD

Run Date: 01/03/2009

Purchase Orders/Buyouts To The Board for Ratification From : 12/1/08 To 1/2/2009

Run Time: 12:35:11PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

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						12/10/2008	52530	DELL COMPUTER CORP.								4,987.58
12/10/08	52531	C	1	12/12/08	MAD SCIENCE OF L CONSULTANT	Linwood How	01.0	91400.0	00000	2100	5850	2020000		880.00	880.00	
						12/10/2008	52531	MAD SCIENCE OF LOS ANGELES								880.00
12/10/08	52532	C	1	12/15/08	COLONIAL CHESTE CONTRACTED : Linwood How	01.0	91400.0	11100	1000	5850	2020000			134.40	134.40	
						12/10/2008	52532	COLONIAL CHESTERFIELD AT RILEY'S FARM								134.40
12/23/08	52533	A		12/23/08	HUNTINGTON PAR OFFICE SUPPL Special Educa	01.0	33100.0	50010	2700	5630	0004040			23.94	23.94	
						12/23/2008	52533	HUNTINGTON PARK RUBBER STAMP CO.								23.94
12/10/08	52535	C		12/10/08	S.T.A.R. INC. CONTRACTED : Special Proje	01.0	60100.0	11100	2700	5810	0004030			95,513.04	95,513.04	
						12/10/2008	52535	S.T.A.R. INC.								95,513.04
12/11/08	52536	A		12/11/08	CDW-G COMPUTER S El Rincon Ele	01.0	90127.0	11100	1000	4410	2040000			724.19	724.19	
						12/11/2008	52536	CDW-G								724.19
12/11/08	52537	C		12/11/08	LACOE - ACCOUNTI MEMBERSHIP Business Serv	01.0	00000.0	00000	7300	5310	0005000			2,600.00	2,600.00	
						12/11/2008	52537	LACOE - ACCOUNTING SECTION								2,600.00
12/11/08	52538	A		12/11/08	SCANTRON CORPC OFFICE SUPPL High School u	01.0	00000.0	00000	2700	4350	4010001			1,522.32	1,522.32	
						12/11/2008	52538	SCANTRON CORPORATION								1,522.32
12/11/08	52539	A		12/11/08	OFFICE DEPOT COMPUTER S Linwood How	01.0	00000.0	11100	1000	4310	2020000			138.47	138.47	
						12/11/2008	52539	OFFICE DEPOT								138.47
12/15/08	52540	A		12/15/08	E.G. BRENNAN & C REPAIRS - OTH middle school	01.0	00000.0	00000	2700	5630	3010001			133.10	133.10	
						12/15/2008	52540	E.G. BRENNAN & CO., INC.								133.10
12/16/08	52541	A		12/16/08	REAL DEAL WAST OFFICE SUPPL Undistributed	01.0	96352.0	71100	1000	5880	0000000			157.50	157.50	

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Report ID: LAPO009C

Board List Purchase Order Report

Page No. 10

District : 64444

CULVER CITY UNIFIED SD

Run Date: 01/03/2009

Purchase Orders/Buyouts To The Board for Ratification From : 12/1/08 To 1/2/2009

Run Time: 12:35:11PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

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						12/16/2008	52541	REAL DEAL WASTE OIL SERVICES								157.50
12/11/08	52542	A		12/11/08	COMPUTECH	OFFICE SUPPL Special Proje	01.0	67600.0	11100	1000	1000	4410	0004030	179.64	179.64	
						12/11/2008	52542	COMPUTECH								179.64
12/11/08	52543	C		12/11/08	LACOE - ATTN: SY	CONTRACTED : District Curricl	01.0	00000.0	00000	2100	5810	0004010		300.00	300.00	
						12/11/2008	52543	LACOE - ATTN: SYLVIA TRINIDAD								300.00
12/11/08	52544	C		12/11/08	PROVO CANYON S	CONTRACT SE Special Educa	01.0	33100.0	57700	3150	5890	0004040		184.50	184.50	
						12/11/2008	52544	PROVO CANYON SCHOOL								184.50
12/11/08	52545	A		12/11/08	AMAZON.COM	COMPUTER S Culver City H	01.0	90134.0	11100	1000	4310	4010000		651.60	651.60	
						12/11/2008	52545	AMAZON.COM								651.60
12/16/08	52546	C		12/16/08	YESHIVA OHR ELI	CONFERENCE, Special Proje	01.0	73920.0	00000	2100	5220	0004030		60.00	60.00	
						12/16/2008	52546	YESHIVA OHR ELIYAHU								60.00
12/16/08	52547	A		12/16/08	CDW-G	OFFICE SUPPL Adult School	11.0	63900.0	41100	2700	4350	0000010		57.48	57.48	
						12/16/2008	52547	CDW-G								57.48
12/16/08	52548	A		12/16/08	CTB/MCGRAW-HIL	INSTRUCTION Adult School	11.0	63900.0	41100	1000	4310	0000010		270.72	270.72	
						12/16/2008	52548	CTB/MCGRAW-HILL								270.72
12/16/08	52549	A		12/16/08	THE ACME NETWOI	INSTRUCTION Culver City H	01.0	90127.0	11100	1000	4310	4010000		2,000.00	2,000.00	
						12/16/2008	52549	THE ACME NETWORK								2,000.00
12/16/08	52550	A		12/16/08	CDW-G	COMPUTER S El Rincon Ele	01.0	73950.0	11100	1000	4310	2040000		151.27	151.27	
						12/16/2008	52550	CDW-G								151.27
12/17/08	52551	C		12/17/08	ACIE	MEMBERSHIP Special Proje	01.0	58100.0	00000	2100	5310	0004030		350.00	350.00	

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Report ID: LAPO009C

Board List Purchase Order Report

Page No. 11

District : 64444

CULVER CITY UNIFIED SD

Run Date: 01/03/2009

Purchase Orders/Buyouts To The Board for Ratification From : 12/1/08 To 1/2/2009

Run Time: 12:35:11PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

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								ACIE							350.00
12/17/08	52552	A		12/17/08	THE APPLE STORE	COMPUTER S	Special Proje	01.0	58100.0	11100	1000	4410	0004030	17,727.51	17,727.51
				12/17/2008		52552	THE APPLE STORE								
12/17/08	52553	C		12/17/08	CUE	CONFERENCE, Special Proje	Special Proje	01.0	73920.0	00000	2100	5220	0004030	260.00	260.00
				12/17/2008		52553	CUE								
12/15/08	52554	A		12/15/08	DEVELOPMENTAL S	BOOKS	Special Proje	01.0	70910.0	11100	1000	4110	0004030	27,225.78	27,225.78
				12/15/2008		52554	DEVELOPMENTAL STUDIES CENTER								
12/23/08	52555	A		12/23/08	MONSTERTRAK	ADVERTISING	Human Reso	01.0	00000.0	00000	7400	5830	0003000	2,250.00	2,250.00
				12/23/2008		52555	MONSTERTRAK								
12/19/08	52556	A		12/22/08	AMAZON.COM	BOOKS	District Curricl	01.0	00000.0	00000	2100	4350	0004010	1,155.17	1,155.17
				12/19/2008		52556	AMAZON.COM								
12/18/08	52557	C		12/18/08	CABE	CONFERENCE, Special Proje	Special Proje	01.0	30100.0	00000	2700	5220	0004030	2,855.00	2,855.00
				12/18/2008		52557	CABE								
12/22/08	52558	A		12/22/08	LACOE - EDUCATIO	CONFERENCE, Special Proje	Special Proje	01.0	30100.0	00000	2700	5220	0004030	1,940.00	1,940.00
				12/22/2008		52558	LACOE - EDUCATION CENTER								
12/19/08	52559	A		12/19/08	NATIONAL SEMINA	CONFERENCE, Special Proje	Special Proje	01.0	30100.0	00000	2700	5220	0004030	199.00	199.00
				12/19/2008		52559	NATIONAL SEMINARS GROUP								
12/18/08	52560	A		12/18/08	SECURENET ASSO	COMPUTER S	Technology	01.0	00000.0	00000	7700	5810	0005020	5,205.97	5,205.97
				12/18/08				01.0	00000.0	00000	7700	4410	0005020	14,439.58	14,439.58
				12/18/2008		52560	SECURENET ASSOCIATES								19,645.55
12/19/08	52561	A		12/19/08	SCHOOL NEWS	ADVERTISING	Office of Child	12.0	50250.0	85000	1000	5830	0000002	375.00	375.00

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Report ID: LAPO009C

Board List Purchase Order Report

Page No. 12

District : 64444

CULVER CITY UNIFIED SD

Run Date: 01/03/2009

Purchase Orders/Buyouts To The Board for Ratification From : 12/1/08 To 1/2/2009

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						12/19/2008	52561	SCHOOL NEWS								375.00
12/22/08	52562	A		12/22/08	CAROL H. GRAHA	CONTRACT SE	Special Educa	01.0	33100.0	57500	3900	5890	0004040	5,000.00	5,000.00	
				12/22/2008		52562			CAROL H. GRAHAM							5,000.00
12/19/08	52563	A		12/19/08	STAR ECO STATIO	FIELD TRIPS	Linwood How	01.0	91400.0	11100	1000	5816	2020000	420.00	420.00	
				12/19/2008		52563			STAR ECO STATION							420.00
12/19/08	52564	A		12/19/08	SECURITY PLUS C	COMPUTER S	Security	01.0	00000.0	00000	8300	4410	0001050	803.47	803.47	
				12/19/2008		52564			SECURITY PLUS CO.							803.47
12/19/08	52565	X	1	12/29/08	REDWOOD PRESS	FORMS	Culver Park H	01.0	00000.0	32000	1000	4350	5010000	208.92	208.92	
				12/19/2008		52565			REDWOOD PRESS							208.92
12/19/08	52566	A		12/19/08	CALIFORNIA SCIEN	FIELD TRIPS	EI Marino Lan	01.0	00000.0	16003	1000	5816	2030000	274.50	274.50	
				12/19/2008		52566			CALIFORNIA SCIENCE CENTER FOUNDATION							274.50
12/19/08	52567	A		12/22/08	RENAISSANCE LE	CONTRACTED : Special Proje		01.0	40460.0	11100	2700	5810	0004030	150.00	150.00	
				12/19/2008		52567			RENAISSANCE LEARNING, INC.							150.00
12/23/08	52568	A		12/23/08	SCHOLASTIC PAP	BOOKS	Special Proje	01.0	73920.0	11100	1000	4310	0004030	159.47	159.47	
				12/23/2008		52568			SCHOLASTIC PAPERBACK							159.47
12/22/08	52570	A		12/23/08	DEMCO, INC.	INSTRUCTION	La Ballona un	01.0	00000.0	00000	2700	4310	2060001	353.23	353.23	
				12/22/2008		52570			DEMCO, INC.							353.23
12/19/08	52571	A		12/19/08	THE APPLE STORE	CONTRACTED : EI Marino Lan		01.0	73950.0	00000	2100	5810	2030000	2,500.31	2,500.31	
				12/19/2008		52571			THE APPLE STORE							2,500.31
12/19/08	52572	A		12/19/08	ABLENET, INC.	INSTRUCTION	Undistributed	01.7	65000.0	50010	2200	4310	0000000	186.87	186.87	

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Report ID: LAPO009C

Board List Purchase Order Report

Page No. 13

District : 64444

CULVER CITY UNIFIED SD

Run Date: 01/03/2009

Purchase Orders/Buyouts To The Board for Ratification From : 12/1/08 To 1/2/2009

Run Time: 12:35:11PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

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						12/19/2008	52572	ABLENET, INC.							186.87
12/19/08	52573	A		12/19/08	LACOE - DIVISION F CONFERENCE	Special Proje	01.0	30100.0	00000	2700	5220	5220	0004030	50.00	50.00
						12/19/2008	52573	LACOE - DIVISION FOR SCHOOL IMPROVEMENT							50.00
12/23/08	52574	A		12/23/08	BRAD AND YULIA M CONTRACTED	Special Educa	01.0	33100.0	57500	3900	5890	5890	0004040	800.00	800.00
						12/23/2008	52574	BRAD AND YULIA MCAFEE							800.00
12/23/08	52575	A		12/23/08	HERITAGE SCHOOL CONTRACT SE	Special Educa	01.0	33100.0	57500	3900	5890	5890	0004040	366.92	366.92
						12/23/2008	52575	HERITAGE SCHOOLS, INC.							366.92
12/23/08	52576	A		12/23/08	POINT BREAK LAC PHYSICAL EDU	Culver City H	01.0	00000.0	15000	1000	4310	4310	4010000	3,112.87	3,112.87
						12/23/2008	52576	POINT BREAK LACROSSE - LAX STORE							3,112.87
12/23/08	52577	A		12/23/08	GUIDED DISCOVER FIELD TRIPS	Gate Field Tr	01.0	91400.0	11100	1000	5816	5816	3017140	1,000.00	1,000.00
						12/23/2008	52577	GUIDED DISCOVERIES							1,000.00
12/23/08	52578	A		12/23/08	STEVE LIBUSER CONTRACT SE	Special Educa	01.0	33100.0	57500	3900	5890	5890	0004040	600.61	600.61
						12/23/2008	52578	STEVE LIBUSER							600.61
12/23/08	52579	A		12/23/08	RFB&D MEMBERSHIP	Undistributed	01.7	65000.0	50010	2200	5310	5310	0000000	321.87	321.87
						12/23/2008	52579	RFB&D							321.87
12/23/08	52581	A		12/23/08	SAMMONS PREST CONTRACTED	Undistributed	01.7	65000.0	50010	2200	5810	5810	0000000	3,732.66	3,732.66
						12/23/2008	52581	SAMMONS PRESTON ROLYAN							3,732.66
12/23/08	52582	A		12/23/08	RENAISSANCE LE COMPUTER S	Undistributed	01.7	65000.0	50010	2200	4410	4410	0000000	313.87	313.87
						12/23/2008	52582	RENAISSANCE LEARNING, INC.							313.87
12/23/08	52583	A		12/23/08	RENAISSANCE LE COMPUTER S	Undistributed	01.7	65000.0	50010	2200	4410	4410	0000000	511.14	511.14

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Report ID: LAPO009C

Board List Purchase Order Report

Page No. 14

District : 64444

CULVER CITY UNIFIED SD

Run Date: 01/03/2009

Purchase Orders/Buyouts To The Board for Ratification From : 12/1/08 To 1/2/2009

Run Time: 12:35:11PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Change

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Pj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
						12/23/2008	52583	RENAISSANCE LEARNING, INC.							511.14
12/29/08	52584	A		12/30/08	HEWLETT PACKAR	COMPUTER S Special Proje	01.0	58100.0	11100	1000	1000	4410	0004030	3,196.62	
						12/29/2008	52584	HEWLETT PACKARD							3,196.62
12/23/08	52585	A		12/23/08	MAYER-JOHNSON, OFFICE SUPPL	Special Educa	01.7	65000.0	50010	2200	2200	4350	0004040	412.69	
						12/23/2008	52585	MAYER-JOHNSON, INC							412.69
12/23/08	52586	A		12/23/08	MAYER-JOHNSON, INSTRUCTION	Undistributed	01.7	65000.0	50010	2200	2200	4410	0000000	1,027.58	
						12/23/2008	52586	MAYER-JOHNSON, INC							1,027.58
12/23/08	52587	A		12/23/08	INCLUSIVE TLC, IN INSTRUCTION	Undistributed	01.7	65000.0	50010	2200	2200	4410	0000000	846.68	
						12/23/2008	52587	INCLUSIVE TLC, INC.							846.68
12/23/08	52588	A		12/23/08	THE MASTER TEAC SUBSCRIPTIO	Superintende	01.0	00000.0	00000	7100	7100	4313	0001000	252.55	
						12/23/2008	52588	THE MASTER TEACHER, INC.							252.55
12/23/08	52589	A		12/23/08	RENAISSANCE LE COMPUTER S	Undistributed	01.7	65000.0	50010	2200	2200	4410	0000000	511.14	
						12/23/2008	52589	RENAISSANCE LEARNING, INC.							511.14
12/23/08	52590	A		12/23/08	CULVER CITY LIO MEMBERSHIP	Human Reso	01.0	00000.0	00000	7400	7400	5310	0003000	87.00	
						12/23/2008	52590	CULVER CITY LIONS CLUB							87.00
12/29/08	52591	A		12/29/08	THE MARKERBOAR INSTRUCTION	Special Proje	01.0	73920.0	11100	1000	1000	4310	0004030	251.37	
						12/29/2008	52591	THE MARKERBOARD PEOPLE, INC.							251.37
12/23/08	52592	A		12/23/08	EXECUTIVE ENVI CONTRACTED :	District Admini	01.0	00000.0	00000	7380	7380	5810	0002000	283.22	
						12/23/2008	52592	EXECUTIVE ENVIRONMENTAL SERVICE CORP.							283.22
12/23/08	52593	A		12/23/08	EXECUTIVE ENVI CONTRACTED :	District Admini	01.0	00000.0	00000	7380	7380	5810	0002000	5,254.29	

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Report ID: LAPO009C

Board List Purchase Order Report

Page No. 15

District : 64444

CULVER CITY UNIFIED SD

Run Date: 01/03/2009

Purchase Orders/Buyouts To The Board for Ratification From : 12/1/08 To 1/2/2009

Run Time: 12:35:11PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Change

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
															5,254.29

12/29/08	52594	A		12/29/08	HEALTH ED.	CONFERENCE, Speech		01.0	56400.0	00000	2700	5220	0004024	179.00	179.00
				12/29/2008		52594	HEALTH ED.								

Total by District : 64444 487,298.71 487,298.71

End of Report LAPO009C

NONPUBLIC SCHOOLS:

APPROVED YDT: \$3,783,168.22
 INCREASES 12/22/08 \$ 53,757.90
 GRAND TOTAL: \$3,836,926.12

CCUSD Board Members Expenditures

July 2008

Board Member	Stipend	Benefits	Other Expenditures	Monthly Total	YTD TOTAL
Beagles-Roos, Jessica	\$ 240.00	\$ 26.04	\$ -	\$ 266.04	\$ 266.04
Davis, Sandra	\$ 240.00	\$ 26.04	\$ -	\$ 266.04	\$ 266.04
Gourley, Steven	\$ 240.00	\$ 26.04	\$ -	\$ 266.04	\$ 266.04
Russell, Dana	\$ 240.00	\$ 26.04	\$ -	\$ 266.04	\$ 266.04
Zeidman, Curtis Scott	\$ 240.00	\$ 26.04	\$ -	\$ 266.04	\$ 266.04
Monthly Total	\$ 1,200.00	\$ 130.20	\$ -	\$ 1,330.20	\$ 1,330.20

August 2008

Board Member	Stipend	Benefits	Other Expenditures	Monthly Total	YTD TOTAL
Beagles-Roos, Jessica	\$ 240.00	\$ 26.04	\$ 950.00	\$ 1,216.04	\$ 1,482.08
Davis, Sandra	\$ 240.00	\$ 26.04	\$ 989.00	\$ 1,255.04	\$ 1,521.08
Gourley, Steven	\$ 240.00	\$ 26.04	\$ -	\$ 266.04	\$ 532.08
Russell, Dana	\$ 240.00	\$ 26.04	\$ 950.00	\$ 1,216.04	\$ 1,482.08
Zeidman, Curtis Scott	\$ 240.00	\$ 26.04	\$ -	\$ 266.04	\$ 532.08
Monthly Total	\$ 1,200.00	\$ 130.20	\$ 2,889.00	\$ 4,219.20	\$ 5,549.40

September 2008

Board Member	Stipend	Benefits	Other Expenditures	Monthly Total	YTD TOTAL
Beagles-Roos, Jessica	\$ 240.00	\$ 50.13	\$ -	\$ 290.13	\$ 1,772.21
Davis, Sandra	\$ 240.00	\$ 1,133.65	\$ -	\$ 1,373.65	\$ 2,894.73
Gourley, Steven	\$ 240.00	\$ 186.50	\$ -	\$ 426.50	\$ 958.58
Russell, Dana	\$ 240.00	\$ 1,134.62	\$ -	\$ 1,374.62	\$ 2,856.70
Zeidman, Curtis Scott	\$ 240.00	\$ 1,150.68	\$ -	\$ 1,390.68	\$ 1,922.76
Monthly Total	\$ 1,200.00	\$ 3,655.58	\$ -	\$ 4,855.58	\$ 10,404.98

This report represents all expenditures made by the district to, or on behalf of, members of the Board of Education:

- Stipends are "compensation" made to elected officials for the public service they provide.
- Benefits consist of the statutory benefits associated with stipends as well as health and welfare coverage.
- Other Expenditures are travel/conference related expenses while on District business.

CCUSD Board Members Expenditures

October 2008

Board Member	Stipend	Benefits	Other Expenditures	Monthly Total	YTD TOTAL
Beagles-Roos, Jessica	\$ 240.00	\$ 50.13	\$ -	\$ 290.13	\$ 2,062.34
Davis, Sandra	\$ 240.00	\$ 1,133.65	\$ -	\$ 1,373.65	\$ 4,268.38
Gourley, Steven	\$ 240.00	\$ 186.50	\$ -	\$ 426.50	\$ 1,385.08
Russell, Dana	\$ 240.00	\$ 1,134.62	\$ -	\$ 1,374.62	\$ 4,231.32
Zeidman, Curtis Scott	\$ 240.00	\$ 1,150.68	\$ -	\$ 1,390.68	\$ 3,313.44
Monthly Total	\$ 1,200.00	\$ 3,655.58	\$ -	\$ 4,855.58	\$ 15,260.56

November 2008

Board Member	Stipend	Benefits	Other Expenditures	Monthly Total	YTD TOTAL
Beagles-Roos, Jessica	\$ 240.00	\$ 50.13	\$ -	\$ 290.13	\$ 2,352.47
Davis, Sandra	\$ 240.00	\$ 1,133.65	\$ -	\$ 1,373.65	\$ 5,642.03
Gourley, Steven	\$ 240.00	\$ 186.50	\$ -	\$ 426.50	\$ 1,811.58
Russell, Dana	\$ 240.00	\$ 1,134.62	\$ -	\$ 1,374.62	\$ 5,605.94
Zeidman, Curtis Scott	\$ 240.00	\$ 1,150.68	\$ -	\$ 1,390.68	\$ 4,704.12
Monthly Total	\$ 1,200.00	\$ 3,655.58	\$ -	\$ 4,855.58	\$ 20,116.14

December 2008

Board Member	Stipend	Benefits	Other Expenditures	Monthly Total	YTD TOTAL
Beagles-Roos, Jessica	\$ 240.00	\$ 50.13	\$ -	\$ 290.13	\$ 2,642.60
Davis, Sandra	\$ 240.00	\$ 1,133.65	\$ -	\$ 1,373.65	\$ 7,015.68
Gourley, Steven	\$ 240.00	\$ 186.50	\$ -	\$ 426.50	\$ 2,238.08
Russell, Dana	\$ 240.00	\$ 1,134.62	\$ -	\$ 1,374.62	\$ 6,980.56
Zeidman, Curtis Scott	\$ 240.00	\$ 1,150.68	\$ -	\$ 1,390.68	\$ 6,094.80
Monthly Total	\$ 1,200.00	\$ 3,655.58	\$ -	\$ 4,855.58	\$ 24,971.72

This report represents all expenditures made by the district to, or on behalf of, members of the Board of Education:

- Stipends are "compensation" made to elected officials for the public service they provide.
- Benefits consist of the statutory benefits associated with stipends as well as health and welfare coverage.
- Other Expenditures are travel/conference related expenses while on District business.

BOARD REPORT

1/13/09

9.3

9.3 Approval is Recommended for Acceptance of Gifts

Board Policy 3290 states the Governing Board may accept any bequest or gift of money or property on behalf of the District that is consistent with the District's vision and philosophy. All gifts, grants, and bequests become District property.

The following items have been donated for use in the District:

<u>Location</u>	<u>Donor/Item(s) Donated</u>
El Rincon Elementary School	Mrs. Angie Altamirano 2 computer printers
Culver City High School	Mrs. Patti Jaffe Trotter Treadmill
CCUSD I.T. Department	Mr. Michael Woodlief Sony Trinitron 27" Television for El Rincon Science Lab
El Marino Language School	Mr. Larry Franzen HP Deskjet 882C printer
Office of Child Development	Mrs. Debbie Katz Games and puzzles
	Mr. Alfredo Sernas \$25 for classroom supplies, LaBallona State Preschool #1
	Ms. Leanne Whitney \$50 gift certificate for classroom supplies, for Linwood Howe State Preschool #1
	Mr. Jose Rodriguez Glue gun and glue sticks, Clorox wipes, tissue and fruit cups for Linwood Howe State Preschool #1
	Mr. Ed Jaffe and Family Toy trucks, Bristle builders, toy dinosaur, 100 piece mega block builders, and recycled items for art for OCD State Preschool #1

9.3 **Approval is Recommended for Acceptance of Gifts (continued)**

Office of Child Development

Mr. Brian McMahan and Family
Books, puzzles, felt interactive
play set book, train set and Leap
Frog phonics game for OCD
State Preschool #1

Mr. Aden Twichell and Family
\$25 gift certificate for El Marino
afterschool program

Mrs. Rocio Renteria
\$20 gift certificate and 1 puzzle for
Linwood Howe State Preschool #1

Culver City Unified School District

Ohiopyle Prints, Inc.
(school spirit products)
\$180.12 – Ohiopyle donates a
percentage of their local grocery
store sales to local school districts

La Ballona Family Center

Raintree Condo/Townhouse
Association
\$200 for holiday food vouchers
for needy families

RECOMMENDED MOTION:

That the Board accepts with
appreciation the gifts listed.

Moved by:

Seconded by:

Vote:

BOARD REPORT

9.4 Certificated Personnel Services Report No. 9

I. Authorization and Ratification of Employment

A. Extra Assignment – Culver Park, Student Council Advisor

Effective September 2, 2008 through June 19, 2009 at \$1,000 stipend for school year

1. Johnson, Leslie

B. Extra Assignment – Special Education, Additional Hours for Written Translation

Effective September 2, 2008 through June 30, 2009 at \$35.00 per hour, not to exceed \$5,000

1. Montero, Jose

C. Extra Assignment – High School, Teachers for Before & After School Tutoring

Effective September 24, 2008 through June 19, 2009 at \$35.00 per hour, not to exceed 58.85 hours

- | | |
|-----------------------|----------------------|
| 1. Bakunin, John | 10. Macdonald, Doris |
| 2. Campbell, Jamie | 11. Monroe, Scott |
| 3. Carbajal, Kathleen | 12. Owens, Andy |
| 4. DeArmond, Melanie | 13. Rodriguez, Luis |
| 5. Ficek, Zachary | 14. Simons, Peggy |
| 6. Gomyo, Chiaki | 15. Snyder, Rachel |
| 7. Greenberg, Denise | 16. Ta, Jenny |
| 8. King, Kyle | 17. Tennant, Laureen |
| 9. Long, Raymond | |

D. Extra Assignment – High School, Football Coaches for CIF Playoffs

Effective November 7, 2008 through November 28, 2008, 21 days each

- | | |
|-------------------|--------------------|
| 1. Levy, Michael | \$ 761.67 stipend |
| 2. Salter, Thomas | \$1,162.56 stipend |
| 3. Wright, Jahmal | \$1,162.56 stipend |

E. Extra Assignment – Middle School, After School Sports Program, Boy's Basketball Coach
Effective November 17, 2008 through December 15, 2008 at \$929 stipend

1. Siegal, Marty

F. Extra Assignment - High School, Ticket Sales and Clock Keeper for CIF Playoff Games

Effective November 21 through November 28, 2008 at \$60.00 per game, three games only

1. Chabola, Jerry
2. Chabola, Kevin
3. Zager, Howard

BOARD REPORT

9.4 Certificated Personnel Services Report No. 9 – Page 2

I. Authorization and Ratification of Employment Continued

G. Extra Assignment – Middle School, ELAC Parent Night Training Session
Effective December 2, 2008 at \$35.00 per hour, not to exceed 1 hour

1. Teetzel, Todd

H. Extra Assignment – El Rincon, Assistance with Report Cards
Effective December 3, 2008 at \$35.00 per hour, 3 hours only

1. Johnson, Robyn

I. Extra Assignment – Middle School, Saturday Success Academy Supervisor
Effective December 6, 2008 through June 6, 2009 at \$75.00 per hour, not to exceed 2.5
hours per week

1. Wilson, Jocelyn

J. Extra Assignment – District Office, Review Benchmark Tests
Effective January 5, 2009 through March 2, 2009 at \$35.00 per hour, not to exceed 40 hours

1. Michel, Lisa

K. Extra Assignment – El Marino, FLAP Grant Support
Effective January 14, 2009 through June 30, 2009 at \$35.00 per hour, not to exceed 4 hours

1. Mizuta, Naoko

II. Leave

1. Hodge, Gloria	Child Care Leave of Absence Without Pay
Office of Child Development	Effective February 9, 2009 through July 6, 2009

RECOMMENDED MOTION: That approval be granted for Certificated Personnel
Services Report No. 9

Moved by:

Seconded by:

Vote:

BOARD REPORT

9.5 Classified Personnel Services Report No. 9

I. Authorization, Approval & Ratification of Employment

A. Clerical & Fiscal

1. Peller, Nicole
Payroll Technician – Probationary
District Office – Business Services
8 hours per day, 12 months per year
January 5, 2009
Range 29
2. Seeman, Cathie
Substitute Payroll Technician
District Office – Business Services
Not to exceed 80 hours
January 5, 2009 through February 28, 2009
Hourly, as needed

B. Instructional Assistants

1. Lopez, Jose
Instructional Assistant – Adult School
– Permanent
Adult School – Extra Assignment - CAHSEE
Not to exceed 12 hours
Effective December 6, 2008 &
December 13, 2008
Range 17

C. Coaches

1. Goodyear, Greg
Temporary Assistant Football Coach
High School – CIF Playoffs
Effective November 7, 2008 through
November 28, 2008
Stipend of \$392.07
2. Huezo, Derrick
Temporary Assistant Football Coach
High School – CIF Playoffs
Effective November 7, 2008 through
November 28, 2008
Stipend of \$601.44
3. Myles, Cornell
Temporary Assistant Football Coach
High School – CIF Playoffs
Effective November 7, 2008 through
November 28, 2008
Stipend of \$763.56

BOARD REPORT

9.5 Classified Personnel Services Report No. 9 – Page 2

I. Authorization, Approval & Ratification of Employment – continued

C. Coaches – continued

4. Haynes, Reggie
Temporary Assistant Football Coach
High School – CIF Playoffs
Effective November 7, 2008 through
November 28, 2008
Stipend of \$761.67
5. Wilson, Aki
Temporary Assistant Football Coach
High School – CIF Playoffs
Effective November 7, 2008 through
November 28, 2008
Stipend of \$761.67

D. Stipend Assignments

1. Football/Volleyball Ticket Salesperson
High School – CIF Playoffs
Effective November 11, 2008, November 21, 2008, & November 28, 2008
Stipend of \$60.00 per game
 - a. Guinn, JoNellia
 - b. Heiner, Phyllis
 - c. Holland, Lynne
2. Mora, Karol
Temporary After-School Program Instructor
Middle School
Not to exceed 1 hour per week
Effective November 10, 2008 through
December 12, 2008
Stipend of \$35.00 per hour

E. Student Helpers

1. Johnson, Kevin
Student Helper – Workability
Location outside of District
Effective December 15, 2008
Hourly, as needed
2. Salazar, Crystal
Student Helper – Workability
Location outside of District
Effective December 5, 2008
Hourly, as needed

BOARD REPORT

9.5 Classified Personnel Services Report No. 9 – Page 3

I. Authorization, Approval & Ratification of Employment – continued

E. Student Helpers – continued

3. Thompson, Saleem Student Helper – Workability
Location outside of District
Effective December 5, 2008
Hourly, as needed

4. Villegas, Magdalena Student Helper – Workability
Location outside of District
Effective December 4, 2008
Hourly, as needed

II. Authorization, Approval & Ratification of Change of Assignments

1. Esparza, Armando Promotion via Classified Interviews:
From: Substitute School Custodian
Hourly, as needed
To: School Custodian
8 hours per day, 12 months per year
Effective December 15, 2008
Range 16

III. Authorization, Approval & Ratification of Leave of Absence

1. Redfern, Courtney Unpaid Leave of Absence
Instructional Assistant–Special Education IIA
Child Development – 3.5 hours per day
Effective February 2, 2009 through
June 18, 2009
Range 16

IV. Authorization, Approval & Ratification of Resignations

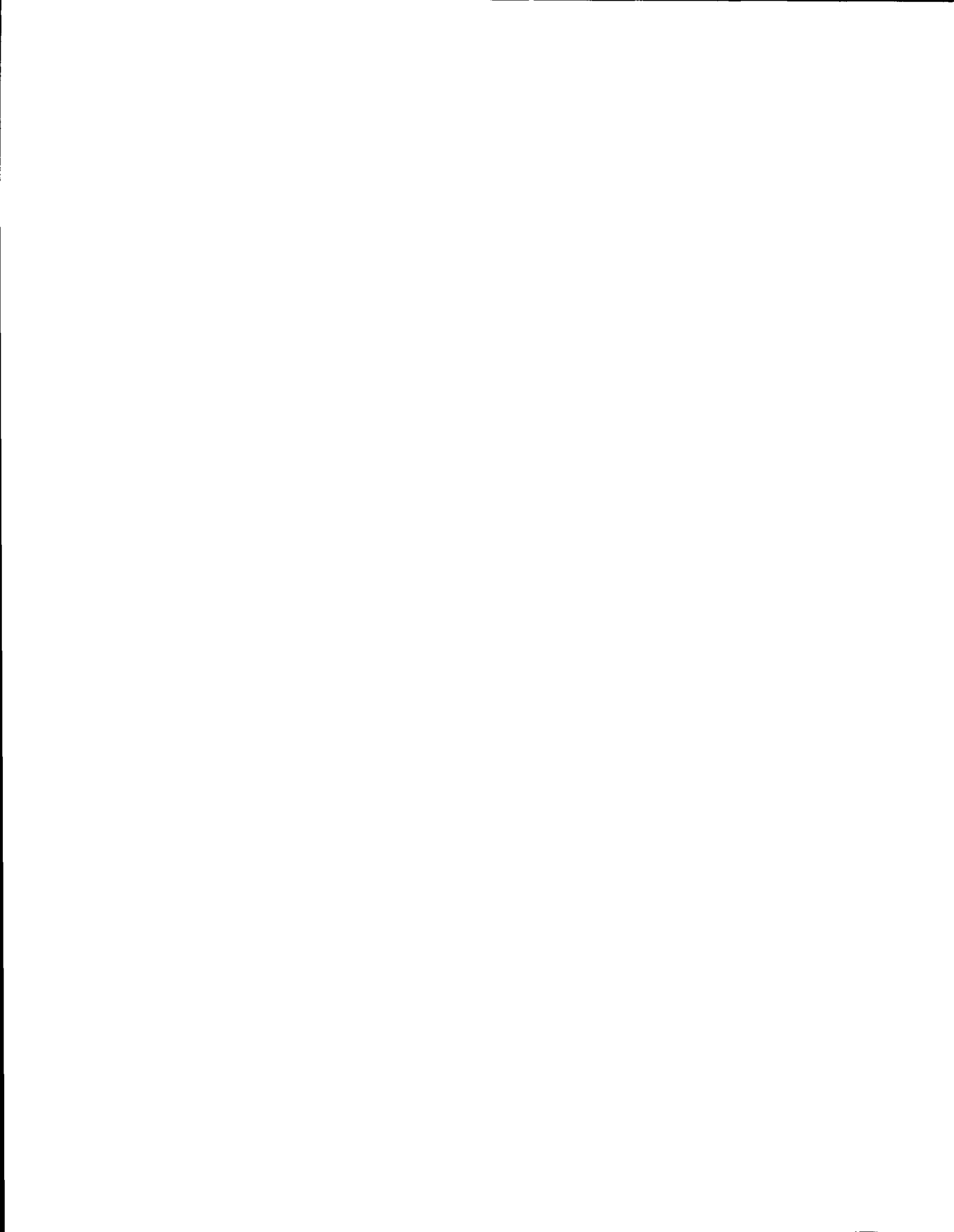
1. Ivy, Jasmine Instructional Assistant–Special Education IIA
Child Development-La Ballona
3.5 hours per day, school year
Personal
Effective December 12, 2008
Range 16

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 9

Moved by:

Seconded by:

Vote:



BOARD REPORT

9.6 Request for Exemption from the Post Retirement Earnings Limitation

Education Code Section 24216(b) specifies circumstances when employers may request an exemption to the post retirement earnings for retired members of the State Teachers' Retirement System. The District is in the process of selecting a new Elementary Principal for a vacancy which was created by the in-district promotion of an Elementary Principal. The vacancy has been filled during the selection process by a retired administrator. Because it was necessary to re-advertise the vacancy, the selection process will not be completed prior to the expiration of the retiree's earnings limitation. It is appropriate to declare an emergency situation. This will allow for the continued services of a retired STRS member as an Elementary Principal during the hiring time frame of the new Elementary Principal.

RECOMMENDED MOTION: That the Board of Education declare an emergency situation for the Elementary Principal vacancy and request an exemption to the Earnings Limitation for a retired STRS member under the emergency conditions.

Moved by:

Seconded by:

Vote:



BOARD REPORT

1/13/09

10.1

10.1 American Citizenship Awards

The American Citizenship Award Program is designed to recognize the students who consistently exhibit the kinds of behavior we want to see displayed in our schools and in our communities. Examples of this behavior include:

- Participating in school and/or community service
- Showing a positive attitude toward classmates, school, and community
- Displaying an understanding and appreciation of civic responsibility
- Possessing strength of character and the courage to do what is right
- Promoting citizenship with school or community through other activities.

This month eight students, one from each school, will be recognized for their good citizenship.



BOARD REPORT

1/13/09
10.2

10.2 AB 1802: Supplemental Counseling Services for Culver City Middle School and Culver City High School – Annual Report

Counselors Kate Griffin and Lisa Cooper will present information on the supplemental counseling services for Culver City Middle School and Culver City High School.

AB1802

Guidelines & Counseling Services

Presented by:
Kate Griffin, Culver City Middle School Counselor
Lisa Cooper, Culver City High School Counselor
January 13, 2009



AB1802 Summary

- AB1802 funding increased the number of school counselors serving 7th – 12th grade students.
- Counselors provide information to students on all educational /vocational options available to them.
- Provide specified services to students who have failed or are at risk of failing the CAHSEE, as well as students who are at risk of not graduating due to insufficient credits.
- Provide services to students who have earned FBB on their 6th grade CST.

AB1802 Requirements

- Counselors must review individual student records.
- Counselors must meet with pupils and parents (if possible) within certain timeframes to explain student records, education options, coursework, progress, CAHSEE and high school graduation requirement
- Counselors must prepare a list of coursework required to pass all parts of the CAHSEE and share this with students and parents.
- Copies of all documentation must be in the student's cumulative file.
- Districts report data to the state.



How AB 1802 meetings are conducted

- Emphasis that the student is NOT IN TROUBLE.
- Call home to schedule and/or send home appointment notifications.
- Explain the purpose of the meeting.
- Rapport and engagement with students re: their academic progress, their own perceptions of how they are doing, career interests, plans for future.
- Development of a plan to reach their goals.
- Ramifications of failing courses and the CAHSEE.
- Brainstorm ways to help student succeed.
- Career inventory
- Student and family encouraged to express insights throughout the meeting.



Middle schools receiving AB1802 funding must...

- Develop a list of coursework and experience necessary to assist each pupil in grade 7 who is deemed to be at the *far below basic* level in English language arts or mathematics pursuant to California Standards Tests administered to pupils in grade 6 to successfully transition to high school and meet all graduation requirements, including passing the high school exit examination.



During the AB1802 meeting @ CCMS, each student receives a packet containing the following:

- Transcript
- CST Scores over their entire school career
- Attendance print out
- Current grade print out
- Reading lists for grade levels 6, 7, and 8 and a list recommended by DOE linked to the student's CST score.
- List of after school tutoring and academic help available
- Career Interest Inventory – 63 questions on "As part of my job, I would enjoy.....". A 10 page Careers and Occupations Guide is generated from their answers. The Guide includes
 - characteristics of the careers they are best suited to
 - educational options,
 - part-time job to explore for that career,
 - extracurricular/volunteer activities that they may find interesting and
 - salary projections for a variety of careers in their career spectrum.

School Based Interventions at CCMS

- Skill Builders – for FBB in English
- Math Builders – for FBB in Mathematics
- Counseling
- After School Programs/tutoring
- Saturday Success Program/8th grade Intervention Program



Student CST Data

After AB1802 intervention in the 7th grade year:

	06-07	07-08
# of meetings held	48	35
# of parents in attendance	19 (40%)	22 (63%)
# of students increasing LA	33 (69%)	19 (54%)
# of students increasing Math	26 (54%)	29 (83%)



Effect of Parent Involvement

Although parent attendance is not a requirement of AB 1802 implementation, most schools aim for parents to attend.

Of the initial cohort of AB1802 meetings at CCMS:

- Parents attended 19 meetings.
- Of the 5 students who raised CST scores *and* GPAs (Fall 7th to Spring 7th), ALL had parents present in the meetings.
- Of the 6 students who raised CST scores *and* GPAs from end of 6th to end of 7th, ALL had parents present in the meetings.
- Of the 19 students whose parents were present, 11 experienced gains in BOTH LA and Math (57%).

AB1802 at the High School level

Identification of High-Risk Students: Grade 10-12

- CAHSEE: Have not passed one or both parts.
- Students who are behind in credits.
- Students at risk of not graduating with the rest of their class.



During the AB1802 meeting @ CCHS, each student receives a packet containing the following:

- Transcript copy
- Attendance print out
- Discipline print out
- Current CCHS Course description and guidelines (including graduation requirements)
- Current grade print out and class schedule
- List of after school tutoring and academic help available.
- Remediation options and enrollment information (Adult School, Community College)
- List of CAHSEE resources (Online tutorials, books and community tutoring programs).
- Information on postsecondary education and training.
- Career technical education, vocational education and regional occupation centers and programs, and other alternative programs availability to student.

School Based Interventions at CCHS

- Interventions offered within the school day curriculum: *Numeracy & Read 180* class.
- Counseling
- After School tutoring
- CAHSEE practice textbooks available through the school's Library.
- After-school CAHSEE Math & English Prep class offered at CCHS
- Summer CAHSEE tutoring for General Ed. & Special Ed./Resource Students.
- Ongoing CAHSEE tutoring offered at Culver City Adult School.
- Valenzuela Settlement Legislation- CCUSD will provide counseling and tutoring services to students that have not passed one or both parts of the CAHSEE for a time period of 2 years after graduation date.



**Culver City High School
AB1802 Parent Participation Rate**

11th grade
(Have not Passed one or both parts of the CAHSEE 1st semester)

	<u>06-07</u>	<u>07-08</u>
# of meetings held	68	40
# of parents in attendance	27(39%)	17(42%)
# of students that passed the next CAHSEE administration	25	13
Of the students that passed the # of those parents that attended	22	9

**Culver City High School
CAHSEE Passage Rate**

2006-2007

2007-2008

10th Grade - 86%
(Passed on first attempt)

10th grade – 87%
(passed on first attempt)

11th grade – 93%

11th grade – 95%

12th Grade – 92%

12th grade – 96%



AB1802 UPDATES

- Based on counselor observation and involvement there has been a noted improvement in test scores, GPA's, meeting graduation requirements and most importantly awareness among students, parents and school staff in ensuring student success.



General Implications for all Schools:

- Parent participation is linked to student improvement.
- Skill builders, Math Builders, tutoring and after school programs are linked to improvement.
- Data collection and analysis is necessary for accurate understanding of strengths and weaknesses. Longitudinal analysis of data is important to assess student academic improvement.
- In general, comprehensive meetings are linked to greater student/parent understanding, and eventual improvement.

BOARD REPORT

1/13/09
12.1

12.1 First Reading of Revised Board Policy 5137 – Students, Positive School Climate

It is recommended practice that the Board of Education regularly review Board Policies/Administrative Regulations that are significant to the operation of the district. A new Board Policy on Positive School Climate is being presented for review.

POSITIVE SCHOOL CLIMATE

The Governing Board desires to **enhance student learning by providing** provide an orderly, caring, and **nurturing educational and social environment** nondiscriminatory learning environment in which all students can feel comfortable **safe** and take pride in their school and their achievements. **The school environment should be characterized by positive interpersonal relationships between fellow students or coworkers, between management and employees, between staff and students, and among parents, staff, and students.**

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 3515 – Campus Security)

(cf. 3515.2 Disruptions)

(cf. 5030 – Student Wellness)

(cf. 5131.4 – Student Disturbances)

(cf. 5132 – Dress and Grooming)

(cf. 5142 – Safety)

(cf. 5144 – Discipline)

(cf. 5145.2 – Freedom of Speech/Expression: Publications Code)

(cf. 5145.3 – Nondiscrimination/Harassment)

(cf. 5145.7 – Sexual Harassment)

Note: As amended by AB 2543 (Ch. 1198, Statutes of 1994), Education Code 44806 encourages teachers to promote harmonious relations and an environment free from discrimination in order to prevent acts of hate violence.

All staff and parents are expected to serve as role models for students by demonstrating positive, professional attitudes and respect toward each student, parent, and staff member. Teachers shall use effective classroom management techniques based on clear expectations for student behavior.

(cf. 4119.21/4219.21/4319.21 – Professional Standards)

Staff shall consistently enforce Board policies and regulations which establish rules for appropriate student conduct, including prohibitions against bullying, cyberbullying, harassment of students, hazing, other violence or threats of violence against students and staff, and drug, alcohol, and tobacco use.

(cf. 0450 – Comprehensive Safety Plan)

(cf. 3513.3 – Tobacco-Free Schools)

(cf. 4020 – Drug and Alcohol-Free Workplace)

(cf. 5131 – Conduct)

(cf. 5131.1 – Bus Conduct)

(cf. 5131.6 – Alcohol and Drugs)

(cf. 5131.7 – Weapons and Dangerous Instruments)

(cf. 5136 – Gangs)

(cf. 5144 – Discipline)

(cf. 5144.1 – Suspension and Expulsion/Due Process)

(cf. 5144.2 Suspension and Expulsion/Due Process (Students with Disabilities))

POSITIVE SCHOOL CLIMATE (Continued)

(cf. 5145.2 – Freedom of Speech/Expression)

(cf. 5145.7 – Sexual Harassment)

(cf. 5145.9 – Hate-Motivated Behavior)

The Board encourages staff to teach students the meaning **The district's curriculum shall include age-appropriate character education which includes, but is not limited to, principles of equality, human dignity, and mutual respect, fairness, honesty, and citizenship. Teachers are encouraged** and to employ cooperative learning strategies that foster positive interactions in the classroom among students from diverse backgrounds. The district shall provide instruction and counseling designed to promote positive racial and ethnic identity, help students understand diverse cultures, teach them to think critically about racial bias, and show them how to deal with discriminatory behavior in appropriate ways.

(cf. 5131.9 – Academic Honesty)

(cf. 6141 – Curriculum Development and Evaluation)

(cf. 6141.6 – Multicultural Education)

(cf. 6142.3 – Civic Education)

(cf. 6142.4 – Service Learning/Community Service Classes)

(cf. 6161.1 – Selection and Evaluation of Instructional Materials)

The Superintendent or designee may ~~initiate~~ **develop other strategies to enhance students' feelings of connectedness with the schools, such as, student courts, campus beautification projects, buddy systems, vandalism prevention campaign, development of extracurricular activities and after-school programs, pairing of adult mentors with individual students, recognition of student achievement, and the encouragement of strong family and community involvement in the schools** and other similar programs. Staff shall encourage and reward success and achievement, participation in community projects, and positive student conduct.

(cf. 1240 – Volunteer Assistance)

(cf. 5126 – Awards for Achievement)

(cf. 5131.5 – Vandalism, Theft and Graffiti)

(cf. 5148.2 – Before/After School Programs)

(cf. 6020 – Parent Involvement)

(cf. 6145 – Extracurricular and Cocurricular Activities)

(cf. 6145.5 – Student Organizations and Equal Access)

(cf. 5131.4 – Campus Disturbances)

(cf. 5136 – Gangs)

(cf. 6142.4 – Learning through Community Service)

Students shall have opportunities to voice their concerns about school policies and practices and to share responsibility for solving problems that affect their school.

The schools shall promote nonviolent conflict resolution techniques in order to encourage attitudes and behaviors that foster harmonious relations. As part of this effort, students

POSITIVE SCHOOL CLIMATE (Continued)

shall be taught the skills necessary to reduce violence, including communication skills, anger management, bias reduction and mediation skills.

(cf. 5138 – Conflict Resolution/Peer Mediation)

(cf. 6164.2 – Guidance/Counseling Services)

Staff shall receive training that implements and supports **professional development designed to improve classroom management**, conflict resolution techniques, and **communications with students and parents/guardians including persons of diverse backgrounds**. ~~training in conflict resolution techniques shall be available to parents/guardians and volunteers.~~

(cf. 4131 – Staff Development)

(cf. 4231 – Staff Development)

(cf. 4331 – Staff Development)

Legal Reference:

EDUCATION CODE

233-233.8 Hate violence prevention

~~32230-32239 School violence reduction program~~

32280-32289 School safety plans

32295.5 Teen court programs

~~35160 Authority of governing boards~~

~~35160.1 Broad authority of school districts~~

~~44806 Duty concerning instruction of students~~

35181 Governing board policy on responsibilities of students

35291-35291.5 Rules

44807 Teachers' duty concerning conduct of students

48900-48925 Suspension and expulsion

Management Resources

CSBA PUBLICATIONS

Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007

Protecting Our Schools: Governing Board Strategies to Combat School Violence, rev. 1999

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Bullying at School, 2003

Creating Safe and Drug-Free Schools: An Action Guide, 1996

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Preventing Bullying: A Manual for Schools and Communities, 1998

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Learning Support: <http://www.cde.ca.gov/ls>

National School Safety Center: <http://www.schoolsafety.us>

U.S. Department of Education, Office of Safe and Drug-Free Schools:

<http://www.ed.gov/offices/OESE/SDFS>

Policy

Adopted: February 3, 1998

Policy

Reviewed: January 13, 2009

CULVER CITY UNIFIED SCHOOL DISTRICT

Culver City, California

BOARD REPORT

01/13/09

12.2

12.2 Update on Governor's Proposed 2009-10 State Budget

Mr. David El Fattal, Assistant Superintendent of Business Services, will provide an overview of the Governor's proposed state budget for 2009-10.



BOARD REPORT

1/13/09

14.2a

14.2a Approval is Recommended for the Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints

As a result of the Valenzuela/CAHSEE lawsuit settlement and Williams legislation, a uniform complaint report summary must be submitted quarterly to the Board of Education and the Los Angeles County Office of Education. The summary for the reporting period of October 1, 2008 through December 31, 2008 is presented here for Board approval. There were no complaints during this period.

RECOMMENDED MOTION: That the Board approves the Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints for the period of October 1, 2008 through December 31, 2008.

Moved by:

Seconded by:

Vote:



Los Angeles County
Office of Education
12000 Wilshire Blvd., Suite 200
Los Angeles, CA 90025

Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on Williams Uniform Complaints

District Name: Culver City Unified School District Date: January 14, 2009
 Person completing this form: Gwenis Laura Title: Asst. Superintendent

Quarter covered by this report (check one below):

- 1st QTR July 1 to September 30 Due 15-Oct
- 2nd QTR October 1 to December 31 Due 15-Jan
- 3rd QTR January 1 to March 31 Due 15-Apr
- 4th QTR April 1 to June 30 Due 15-Jul

Date for information to be reported publicly at governing board meeting: January 13, 2009

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0		
Facilities	0		
Teacher Vacancy and Misassignment	0		
CAHSEE Intensive Instruction and Services	0		
TOTAL	0		

Print Name of District Superintendent Dr. Myrna Rivera Coté

Signature of District Superintendent _____ Date _____

Return the Williams Uniform Complaint Quarterly Summary to:
 Williams/Valenzuela Legislation Implementation Project
 Los Angeles County Office of Education
 c/o Renee Jackson, Williams Central
 9300 Imperial Highway, EC 236
 Downey, CA 90242

Telephone: (562) 803-8227
 FAX: (562) 401-5367
 E-Mail: Jackson_Renee@lacoed.edu

BOARD REPORT

1/13/09

14.2b

14.2b Approval is Recommended for the Second Reading and Adoption of Revised Board Policy/Administrative Regulation, 1250 – Community Relations, Visitors

It is recommended practice that the Board of Education regularly review Board Policies/Administrative Regulations that are significant to the operation of the district. A new Board Policy/Administrative Regulation on Community Relations, Visitors is now being presented for a second reading and adoption.

RECOMMENDED MOTION: That the Board approves and adopts the new Board Policy/Administrative Regulation 1250 – Community Relations, Visitors.

Moved by:

Seconded by:

Vote

VISITORS/OUTSIDERS

Unless otherwise directed by the principal or designee, a staff member shall accompany visitors while they are on school grounds.

Visitor Registration

Any person other than the following is considered a visitor and is required to register upon entering school premises.

1. A student of the school, unless currently under suspension **or expelled from the district.**
2. A district ~~officer~~ or employee.
3. A ~~school district~~ **public** employee, contractor or service employee whose employment requires being on school grounds, or any person who is on school grounds at the school's request.

(Penal Code 627.1)

(Evidence Code 1070)

Registration Procedure

In order to register, except on public election day, a visitor shall upon request furnish the principal or designee the following information: (Penal Code 627.3)

1. **His/her name, address and occupation**
2. **His/her age, if less than 21**
3. **His/her purpose for entering school grounds**
4. **Proof of identity**
5. **Other information consistent with the provisions of law**

Refusal or Revocation of Registration

1. **The principal or designee may refuse to register any visitor if he/she reasonably concludes that the visitor's presence or acts would disrupt the school, students, or employees; would result in damage to property; or would result in the distribution or use of a controlled substance. The principal or designee or school security officer may revoke a visitor's registration if he/she has a reasonable basis for concluding that the visitor's presence on school grounds would interfere or is interfering with the peaceful conduct of school activities or would disrupt or is disrupting the school, students or staff. (Penal Code 627.4)**

(cf. 3515.2 – Disruptions)

2. The principal or designee may request that a visitor who has failed to register, or whose registration privileges have been denied or revoked, promptly leave school grounds. When a visitor is directed to leave, the principal or designee shall inform the visitor that if he/she re-enters the school within seven days he/she will be guilty of a misdemeanor subject to a fine and/or imprisonment. (Penal Code 627.7)

Appeal Procedure

Any person who is asked to leave a public school building or grounds may appeal to the Superintendent or designee in writing. This appeal shall be made no later than the second school day after the person has departed from the school building or grounds. The Superintendent or designee shall render his/her decision within 24 hours after the appeal is made, and this decision shall be binding upon both parties.

Any person who is denied registration or whose registration is revoked may request a hearing before the principal or Superintendent on the propriety of the denial or revocation. The request shall be in writing, shall state why the denial or revocation was improper, shall give the address to which notice of hearing is to be sent, and shall be delivered to either the principal or the Superintendent within five days after the denial or revocation. The principal or Superintendent shall promptly mail a written notice of the date, time, and place of the hearing to the person who requested the hearing. A hearing before the principal shall be held within seven days after the principal receives the request. A hearing before the Superintendent shall be held within seven days after the Superintendent receives the request. (California Penal Code §627.5)

Any person who is requested to leave a public school building or school grounds may appeal to the Superintendent of the school district in which the public school is located. That appeal shall be made not later than the second succeeding school day after the person has departed from the public school building or public school grounds. The Superintendent shall, after reviewing the matter with the principal, or the designee of the principal, and the person seeking ingress to the public school during school hours, render his or her decision within 24 hours after the appeal is made, and the decision shall be binding upon both parties. A decision of the Superintendent may be appealed by the person seeking ingress to the public school during public school hours to the governing board of the school district in which the public school is located. That appeal shall be made not later than the second succeeding school day after the Superintendent has rendered his or her decision. The governing board of the school district shall consider and decide the appeal at its next scheduled regular or adjourned regular public meeting, and the decision of the governing board shall be final. (Education Code §32211(c))

(Penal Code 627.5)

(cf. 1312.1 – Complaints Concerning District Employees.)

Response to Violations of BP 1250 and BP 1313

The appropriate response to violations of Board Policy 1250 and Board Policy 1313 is determined by the administrator in charge in consultation with the employee. The following progressive steps are guidelines only. Depending upon the type and severity of the conduct involved, any step in the process may be repeated or omitted, as appropriate. Questions as to whether a parent/guardian or community member's conduct should be addressed pursuant to this regulation should be directed to the administrator in charge.

1. Oral Warning

In the event of a violation such as those identified below, the individual will receive an oral warning from the school administrator or his/her designee. If the administrator is the victim of a violation, the Superintendent or designee will conduct the warning.

a. Examples of infractions that would warrant an oral warning:

(1) A visitor entering a classroom or any school area without prior appointment or checking in at the office.

(2) A visitor who becomes disruptive to classroom or school operations while on school property.

(3) A visitor who becomes verbally abusive to a teacher, staff member, or student while on school property.

(4) A person who makes frequent inappropriate, unnecessary, or disruptive telephone calls to the school, district office, or home of staff members.

b. Procedure for oral warning:

(1) A conference will be scheduled with the individual and the administrator or the immediate supervisor of the employee involved.

(2) The administrator/supervisor conducting the conference will keep a written record of the conference.

(3) The Superintendent or designee is informed in writing of the infraction, the conference, and any necessary follow-up information.

2. Written Warning

a. Examples of infractions that would warrant a written warning:

(1) Repeated conduct described in 1(a), after one oral warning has been given.

(2) A person verbally or physically disrupts a class, assembly, meeting, or school site.

(3) A person hinders a school employee from performing his/her work.

(4) A person uses inappropriate language or gestures toward a teacher, staff member, or student.

b. Procedure for written warning:

(1) The administrator, Superintendent or designee, sends a letter to the person by certified mail.

(2) The letter specifies the date, place, and approximate time of the conduct, provides a description of the conduct and its disruptive or distressing result, and includes a copy of Board Policy 1250. The letter also directs the parent/guardian or community member not to engage in such conduct in the future, and cautions that further conduct of a disruptive nature will not be tolerated.

3. Written Stay-Away Order

a. Examples of infractions that would warrant a stay-away order:

(1) A visitor enters school or district property without lawful business, interferes with the peaceful conduct of school activities, and refuses to leave or re-enters after being requested to leave the premises.

(2) The administrator or designee has reasonable cause to believe a visitor intends or has willfully disrupted the orderly operation of the school or facility.

(3) A person/visitor threatens an administrator, employee, or student by telephone or on school property.

b. Procedure for stay-away order

(1) The Superintendent or designee, in consultation with district legal counsel, sends a letter to the person by certified mail, advising the person of the conduct resulting in the stay-away order and directing the person not to enter school property.

(2) A copy of the letter is sent to the local law enforcement agency and to the administrator.

(3) The administrator informs appropriate employees, such as campus security, that the individual's permission to enter the campus has been withdrawn.

(4) Re-entry to campus property prior to the expiration of the order is documented, and local law enforcement is notified. (Such re-entry during this period is a misdemeanor.)

4. Restraining Order Through Superior Court

A restraining order may be sought, with the assistance of legal counsel, only under specific circumstances. The restraining order is not an automatic step in progressive application of this regulation, but is a response to particular conduct as provided by law.

a. Conduct that would warrant seeking a restraining order:

(1) A person/visitor engages in harassment of a specific person, consisting of violence, credible threat of violence, or a course of conduct that causes substantial emotional distress to the person at whom it is directed.

(2) If the District and legal counsel agree, legal counsel prepares paperwork to seek a temporary restraining order from the Superior Court. Such paperwork may include sworn declarations from the district employees or other witnesses involved.

(3) If the court grants the temporary restraining order, legal counsel will consult with the District as to whether to seek a permanent injunction for up to three years. Seeking a permanent injunction may require the presence and testimony of district witnesses in court to support the request.

(4) If the injunction is granted by the court, district legal counsel serves the defendant with a copy of the injunction, and provides a copy to local law enforcement. The District is responsible for providing copies of the injunction to school sites, as appropriate.

(5) The decision to grant or deny an injunction is made by the court; therefore, there is no guarantee an injunction will be granted. However, denial of an injunction does not prevent the District from addressing conduct through one of the other steps listed above.

Regulation
Reviewed: April 1, 1997

Regulation
Reviewed: December 9, 2008

Regulation
Reviewed and Adopted: January 13, 2009

CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, California

VISITORS/OUTSIDERS

The Governing Board encourages parents/guardians and interested members of the community to visit the schools and view the educational program.

The Superintendent or designee shall invite parents/guardians and the community to open house activities and other special events.

To ensure minimum interruption of the instructional program, **visits during school hours should be arranged 24 hours in advance with the teacher, principal, administrator or designee of District facilities. The teacher and principal will determine whether proposed times and length for visitation or observation may be disruptive of instruction or not in the best interest of students. A parent-requested classroom observation is limited to 20 minutes.** ~~the Superintendent or designee shall establish procedures which facilitate visits during regular school days. Visits during school hours should be first arranged with the teacher and/or principal or designee.~~ If a conference is desired, an appointment should be set with the teacher during non-instructional time.

To ensure the safety of students and staff and avoid potential disruptions, all visitors shall identify themselves to the principal or designee upon entering the school grounds. **The principal or designee may refuse to register or may revoke the registration of any visitor if he/she reasonably concludes that the visitor's presence or acts would disrupt the school, students, or employees.**

All visitors shall register in accordance with law immediately upon entering any school building or grounds when school is in session, and visitor badges shall be worn by all visitors while on campus.

(Penal Code 627.2)

(cf. 3515.2 – Disruptions)

For purposes of school safety and security, the principal or designee shall design for his/her site a visible means of identification for visitors while on school premises.

No electronic listening or recording device may be used in a classroom, or any other areas of the campus, without the teacher's and principal's permission.

The Board of Education believes all employees should have the opportunity to carry out their duties and interactions with the public in a professional manner. The Board affirms that employees, volunteers, and students should not be subjected to abusive behavior. Abusive behavior is defined as the use of obscenities, yelling, or defamatory language, the use of any threatening words or phrases, or the use of any threatening behavior to intimidate or otherwise berate employees, volunteers, and students.

This policy is not intended to deprive any person of his/her right to freedom of expression, but only to maintain a safe workplace for students and staff. The District seeks public cooperation with this endeavor.

When a visitor acts in an abusive manner towards employees, volunteers or students, the following steps shall be followed:

1. **In a professional manner, district employees shall remind individuals who may be exhibiting abusive behavior that they may not exhibit such behavior.**
2. **If the individual does not conform his/her behavior when reminded, the district employee shall terminate the meeting, conference, or telephone conversation. If the meeting or conference is on district premises, the offending party will be asked to leave. The employee shall immediately notify his/her supervisor of the incident, and if requested, provide a written report of the incident.**
3. **If an individual refuses to leave upon request or returns before the applicable period of time, the principal or designee may notify district security, law enforcement personnel and/or Superintendent's designee.**
4. **The principal shall consult with the Superintendent's designee concerning what additional legal remedies may be warranted to protect the employee on the basis of the specific facts and circumstances of the disruption.**

(Education Code Sections: 32211, 44810, 44811)

(Penal Code Sections: 626.8, 627.7)

Legal Reference:

EDUCATION CODE

32210 Willful disturbance of public school or meeting

32211 Threatening disruption or interference with classes; misdemeanor

32212 Classroom interruptions

35160 Authority of governing boards

35292 Visits to schools (board members)

51512 Prohibited use of electronic listening or recording device

PENAL CODE

626-626.10 Schools

627.1 Definitions

627.2 Necessity of registration by outsider

Evidence Code

1070 Refusal to disclose news source

VISITORS/OUTSIDERS (continued)

BP 1250(c)

Policy
adopted: April 1, 1997

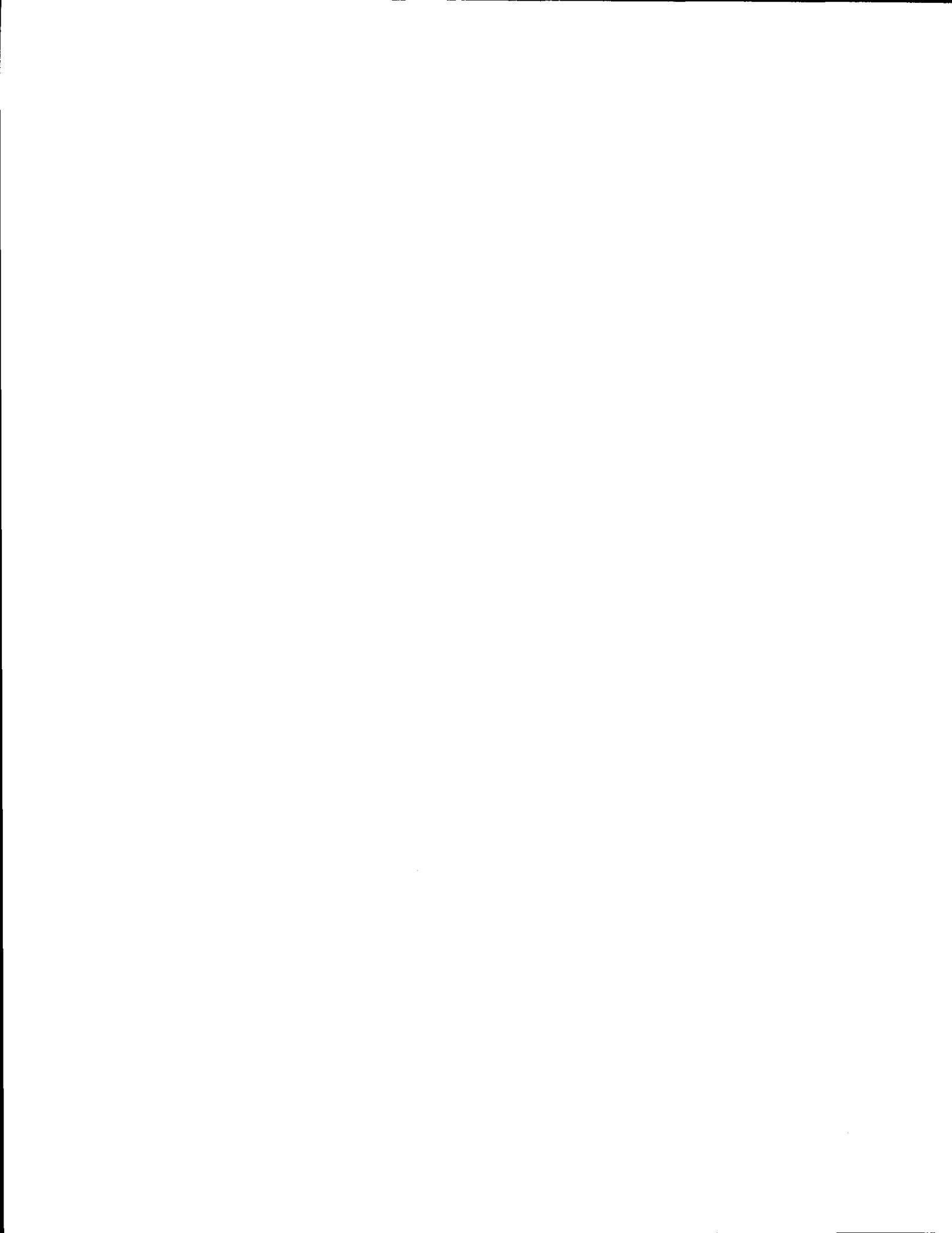
CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, California

Policy

Reviewed: December 9, 2008

Policy

Reviewed and Adopted January 13, 2009



Board Report

1/13/09
14.2c

14.2c Approval is Recommended for the HeART Project at Culver Park Continuation High School, April 2009 through June 2009

The HeART Project will teach weekly two-hour art workshops at Culver Park High School from April through June 2009 and hold a public presentation in June of student artwork at a Los Angeles area cultural center. The HeART Project brings art programs to teenagers in alternative high schools and provides creative links with professional artists, cultural centers, and arts communities. The district's funding of \$5,000 for the program through the SONY Donation Account will be matched by the HeART Project.

RECOMMENDED MOTION: That the Board approves the HeART Project at Culver Park Continuation High School, April 2009 through June 2009.

Moved by:

Seconded by:

Vote:

creatively linking teens, artists & communities

AGREEMENT FOR PROFESSIONAL SERVICES

Board of Directors

Ronald D. Rosen, Esq., Chairman
Attorney/Producer
Law Offices of Ronald D. Rosen
LA County Arts Commissioner

Ned Brown, Vice Chairman
Commercial Television Producer

Raymond Leon Roker, Secretary
President and Publisher
URB Magazine

Joseph W. Sheehan, Treasurer
President
Sheehan & Company

Ben R. Caldwell
Professor/Filmmaker
Director
KAOS Network

Cynthia Campoy Brophy
Executive Director
The HeArt Project

Ryan Flores
Student Representative
Angelus Plaza College
Preparatory High School

Rossina Gallegos
Vice President
Community Development Officer
Union Bank of California

Hon. MeraLee Goldman
Cultural Ambassador
City of Beverly Hills

Corky Hale Stoller
President
Corky Hale Productions

Eric Hanks
Director
M. Hanks Gallery

Liliana T. Pérez
Senior Consultant, Speaker's
Office of Member Services
Office of California Assembly
Speaker Karen Bass

Luis J. Rodriguez
Writer and Cultural Worker
Co-founder
Tia Chucha's Centro Cultural

Kevin Sasahara
Student Representative
Central High School
All Peoples Branch

Lynne E. Thompson
Director
Employee and Labor Relations
University of California, Los Angeles

THIS AGREEMENT is made and entered into as of _____, 2008, by and between **THE HEART PROJECT**, 1047 W. 24th Street, Los Angeles, CA 90007, hereinafter referred to as the "Contractor", and **CULVER CITY UNIFIED SCHOOL DISTRICT**, hereinafter referred to as the "District".

NOW, THEREFORE the parties hereto agree as follows:

- 1. PERIOD OF AGREEMENT:** This Agreement shall be from April 2009 to June 2009.
- 2. CONTRACT VALUE:** The District shall pay the Contractor \$5,000 in accordance with the payment schedule and work described in Exhibit A. The District will process payment within 30 days of receipt of invoice(s). Invoices will be signed and submitted by the Contractor to the location identified below, and shall itemize services, date(s), and payment rate(s) consistent with the terms of this agreement.

Invoices will be mailed to:

Culver City Unified School District
4034 Irving Place
Culver City, CA 90232

Attn: Inez Bush

- 3. DUTIES OF THE CONTRACTOR:** The duties of the Contractor shall be to provide program services in accordance with Exhibit A, which is attached hereto and made a part hereof. The performance of these duties shall be at times and places within the limits of District policy at the discretion of the Contractor.
- 4. STAFFING:** Contractor shall be solely responsible for staffing & providing services under this agreement. Contractor certifies that staff and or trainees providing the services are adequately trained and prepared according to prevailing professional standards for providing such services. Contractor shall provide adequate supervision of the staff.

Contractor assumes full responsibility for workers' compensation insurance and for payment of all federal, state and local taxes or contributions, including but not limited to unemployment insurance, social security,

Medicare and income taxes with respect to Contractor's staff providing services under this Agreement to the extent required by law.

5. INDEPENDENT CONTRACTOR: While engaged in performance of this agreement the Contractor is an independent contractor and is not an officer, agent, or employee of the District. The Contractor is in compliance with the criteria established by the U.S. Internal Revenue Service (I.R.S.) for qualification as a non-profit 501c3 corporation.

6. INSURANCE: Contractor shall maintain in full force and effect, during the term of this Agreement, general liability and worker's compensation insurance coverage from a California licensed insurer.

7. CONFLICT OF INTEREST: Contractor represents that Contractor has no existing financial interest and will not acquire any such interest, direct or indirect, which could conflict in any manner or degree with the performance of services required under this Agreement and that no person having any such interest shall be subcontracted in connection with this agreement, or employed by Contractor.

8. AUDIT AND INSPECTION OF RECORDS: The Contractor shall maintain and the District shall have the right to examine and audit during the term of this Agreement the financial books and records to confirm all costs claimed to have been incurred or anticipated to be included in performing the Agreement.

9. CONFIDENTIALITY

This Agreement, all communications and information obtained by Contractor from District relating to this Agreement, and all information developed by Contractor under this Agreement, are confidential, except for purposes of implementing or enforcing the terms of this Agreement.

10. EQUAL EMPLOYMENT OPPORTUNITY: It is the policy of the Contractor that there shall be no discrimination against any employee or applicant for employment because of race, color, religious creed, national origin, ancestry, marital status, sex, sexual orientation, age, disability or medical condition and therefore the contractor agrees to comply with applicable federal and state laws. In addition, the Contractor agrees to require like compliance by all subcontractors employed.

11. GOVERNING LAW: The validity, interpretation and performance of this agreement shall be determined according to the laws of the State of California

12. COMPLIANCE WITH ALL LAWS: Contractor shall perform all work under this contract in strict compliance with all applicable federal, state, and local laws and regulations.

13. ENTIRE AGREEMENT/AMENDMENT: This agreement and any exhibits attached hereto constitute the entire agreement between the parties to the agreement and supersede any prior or contemporaneous written or oral understanding or agreement, and may be amended only by written amendment executed by both parties to this agreement.

14. **WAIVER:** Any waiver by either party of any violation of, breach of or default under any provision of this contract by the other party shall not be effective unless stated specifically in writing and shall not be construed as, or constitute, a continuing waiver of such provisions, or waiver of any other violation of, breach of, or default under any other provision of this contract.

15. **TIME IS OF THE ESSENCE :** The time within which the Work is to be performed is of primary importance and of the essence of this contract. Contractor and the District shall proceed with the Work as agreed upon in order to achieve the work proposed.

16. **SEVERABILITY:** If any section, provision or portion of this Contract is held to be invalid, illegal or void by a court of proper jurisdiction, the remainder of this contract shall nevertheless subsist and continue in full force and effect.

17. **SURVIVAL:** Notwithstanding the completion or termination of this Agreement or any portion thereof, the parties shall continue to be bound by those provisions of this contract that by their nature survive such completion or termination.

IN WITNESS HEREOF, THE PARTIES HAVE CAUSED THIS AGREEMENT TO BE DULY EXECUTED ON THE DATE APPEARING ABOVE.

CULVER CITY UNIFIED SCHOOL DISTRICT

THE HEART PROJECT

By: _____
Gwenis Laura, Assistant Superintendent
Educational Services

By:  _____

By: _____

By: _____

Exhibit A

The HeArt Project at Culver City Unified School District's Culver Park High School
April through June 2009

Workshops in the classroom

The HeArt Project will teach weekly 2-hour art workshops at Culver Park High School from April through June 2009.

The HeArt Project will:

- coordinate training of artists and HP staff
- create appropriate lesson plans
- lead lessons
- provide all art supplies and materials
- coordinate scheduling logistics with classroom teachers
- visit schools and conference with instructors
- evaluate program

Public Presentations

- produce one public presentation in June of student artwork at an LA cultural center

The HeART Project

Program Description

The district is planning to enter a second year agreement of this residency program for the Culver Park Continuation High School.

The HeArt Project brings weekly arts programs to continuation high schools and community day schools in local Los Angeles neighborhoods. The HeArt Project operates on a "conceptual ladder" philosophy, offering teenagers who have dropped out, been expelled, incarcerated, and/or are teen parents the opportunity to advance through four levels of programming – Arts Workshops and Public Presentations, After-School Residencies and Leadership Training, Summer Scholarships and College Scholarships.

Mission: The HeArt Project creatively links overlooked teenagers in alternative high schools with professional artists, cultural centers, and communities to imagine, produce and present new work.

The HeArt Project will teach 2-hour art workshops weekly at Culver Park High School from April through June 2009 and hold a public presentation in June of student artwork at an LA cultural center.

Project Fee: \$5,000

SONY Donation

(Note: this is a matched program fee. In addition to the fee we pay, HeArt grants \$5,000.)

Teaching Hours

Professional Teaching Artists teach students a total of 20 hours. This does not include the prep time, collaborative teaming time and parent workshops.

Student Hours

25± students receive 2 hours of instruction per workshop for 10 workshops total.

Total hours: 20 hours per student

Board Report

**1/13/09
14.2d**

14.2d Approval is Recommended for the Music Center Skirball Artist-Teacher Partnership Program

The district is planning to enter the second year of the residency/professional development program for all kindergarten classes and teachers. The residencies are designed to support collaborative planning and teaching between Music Center teaching artists and classroom teachers, helping educators gain skills to integrate dance, music, theatre and the visual arts.

RECOMMENDED MOTION: That the Board approves the Music Center Skirball Artist-Teacher Partnership Program.

Moved by:

Seconded by:

Vote:



**The Skirball Artist-Teacher Partnership Program
Based on the Southern California Wolf Trap Model
CONTRACT FOR SERVICES**

December 12, 2008

SERVICES TO BE PROVIDED:

El Marino Language School	
Project Planning with Mitch Glickman	
Student Workshops @ 45 minutes, \$75/workshop	\$200.00
6 classrooms per day, 14 workshops per classroom	\$6,300.00
Collaborative Teaming Time	
Parent Workshop (Optional)	\$400.00 \$100.00
El Rincon Elementary	
Project Planning with Batista Gremaud	
Student Workshops @ 45 minutes, \$75/workshop	\$200.00
4 classrooms per day, 14 workshops per classroom	\$4,200.00
Collaborative Teaming Time	
Parent Workshop (Optional)	\$400.00 \$100.00
Farragut Elementary	
Project Planning with Kristen Smiarowski	
Student Workshops @ 45 minutes, \$75/workshop	\$200.00
4 classrooms per day, 14 workshops per classroom	\$4,200.00
Collaborative Teaming Time	
Parent Workshop (Optional)	\$400.00 \$100.00
La Ballona Elementary	
Project Planning with Peter Kors	
Student Workshops @ 45 minutes, \$75/workshop	\$200.00
5 classrooms per day, 14 workshops per classroom	\$5,250.00
Collaborative Teaming Time	
Parent Workshop (Optional)	\$400.00 \$100.00
Linwood E. Howe Elementary	
Project Planning with Batista Gremaud	
Student Workshops @ 45 minutes, \$75/workshop	\$200.00
4 classrooms per day, 14 workshops per classroom	\$4,200.00
Collaborative Teaming Time	
Parent Workshop (Optional)	\$400.00 \$100.00

ESTIMATED PROJECT TOTAL \$27,650.00

SCHEDULE: From January 2009 to June 2009

TERMS AND CONDITIONS:

1. The Performing Arts Center of Los Angeles County (Music Center) has agreed to supply and the above named Organization has agreed to purchase the program(s) and/or workshop(s) described in SERVICES TO BE PROVIDED, above, for the total amount shown
2. Modification of the services provided may affect special discounts or grant funding, thereby changing the Estimated Project Total.
3. Events may be cancelled or rescheduled by the Organization with at least two business days' notice to Music Center's School Programs without penalty. The Organization will be charged for any event cancelled with less than two business days' notice.
4. In the event that a program or workshop is canceled for any reason by the artist or by the Music Center, it is understood and agreed that the program or workshop will be rescheduled at a mutually convenient time and that the Performing Arts Center of Los Angeles County will not be liable for any financial consequences.
5. NO FILMING, TAPING OR VIDEOTAPING OF ANY PROGRAM IS PERMITTED. DUE TO CONTRACTUAL AND UNION RESTRICTIONS.
6. Workshop space, support services, program equipment and/or materials are the responsibility of the Organization. Material charges referenced above refer only to additional material to be provided by the artist.
7. Fees paid by schools and districts for Music Center education services cover only a portion of program production costs. Generous contributions from individuals, corporations, foundations and government agencies cover the balance. Major donors for in-school services include the National Endowment for the Arts, The Ralph M. Parsons Foundation, The Skirball Foundation, Wells Fargo Foundation, The Boeing Company, The Capital Group Companies Charitable Foundation, The Rose Hills Foundation, and the California Arts Council.
8. In accordance with state law, the Organization agrees to provide a certified classroom teacher at all times that students are present.
9. This is not an invoice. Applicable invoice(s) will be provided separately when services have been rendered.

Please sign, date and return one copy to Music Center School Programs, attention: Traci Cho by January 14, 2009

Performing Arts Center of Los Angeles County _____ Date _____

Culver City Unified School District _____ Date _____

Gwenis Laura, Assistant Superintendent
Educational Services

Skirball Artist-Teacher Partnership Kindergarten Residencies
(formerly Wolftrap Program)

Program Description

The district is planning to enter the second year of this residency/professional development program for all Kindergarten classes and teachers.

The Skirball Artist-Teacher Partnership Residencies are the Music Center's most in-depth workshop program. Designed as an intensive professional development model, residencies support collaborative planning and teaching between Music Center teaching artists and a cadre of classroom teachers. This approach to teacher development helps educators gain skills to integrate dance, music, theatre or the visual arts. Skirball Artist-Teacher Partnerships feature designated collaborative planning and coaching time for teachers and artists to discuss their work and design strategies to address the teacher's specific needs. Participating students benefit from in-depth study of an arts discipline, as well as opportunities for performance/exhibitions and reflection as part of the residency learning cycle.

Residency components include 14 student workshop sessions per classroom, face-to-face project planning sessions, teacher engagement through non-instructional time with their artist, assessment of student learning, an optional parent workshop and evaluation meeting.

The kindergarten program is based on the regional program of the Wolf Trap Institute for Early Learning through the Arts in Virginia. The goal of this program is to train teachers in the use of performing arts techniques while teaching children basic academic and life skills through active participation in performing arts activities.

Budget Overview

Program cost: \$27,650

Grants Received

Los Angeles County Arts Commission*	\$10,000
Drown Foundation	\$5,000
Washington Mutual	\$2,500
AB1811 Arts & Music Block Grant	\$10,150

- requires matching funds, match is taken from AB1811

Teaching Hours

Professional Teaching Artists teach students a total of 241.50 hours. This does not include the prep time, collaborative teaming time and parent workshops.

Student Hours

440 kindergarten students receive 45 minutes of instruction per workshop with 14 workshops per class total.

Total hours: 10.5 hours per student

Teaching Artist Bios

Flamenco artist **Batista Gremaud** started her dance career at the age of three, at her mother's *Academy of Dance* in Fribourg, Switzerland. She pursued her dance training in Geneva, the Netherlands, France and Spain, and performed with companies throughout Europe. Today, Batista is a Los Angeles-area educator, dancer and choreographer whose repertoire of over twenty-five choreographies include the ballet, dance/theater, public television performances, summer concert series and video productions. As a dancer and soloist with *Lola Montes and Her Spanish Dancers*, Batista has performed in many cultural arts centers, major auditoriums and venues nationwide and throughout California. She has been seen with the Los Angeles Opera, in the production of *Carmen*, directed by Placido Domingo. She currently presents Assemblies throughout Los Angeles Unified School district as a member of the Arts Community Partnership Network, presenting dances from Spain and Mexico. Since her arrival in Los Angeles, in 1982, Batista has taught ballet, flamenco, classical Spanish dance and creative movement to children and adults of all ages in many studios, prior to opening her own in 1998, Marina Dance Center, (which was destroyed by fire in 2005.) As a teaching artist with the Music Center, she has conducted "Artist in Residence" workshops for 12 years as a Wolf Trap Artist in schools around the greater Los Angeles area, LAUSD and Head Start sites, while implementing standards-based classes. She holds educational workshops for parents, and conducts teachers training workshops. She has presented at the BEST Art Festival for the last seven years. To enhance her knowledge in teaching creative movement to younger children, Batista has also completed many workshops in early childhood development provided by the Wolf Trap Association in Washington, DC and by the Music Center. In 2005, Batista opened a new studio, "Flamenco Los Angeles" and developed an artist in residence program that is successfully touring Los Angeles School District as a member of the Arts Community Partnership Network. The program titled: "California Heritage" offers Spanish dance workshops to student's grade preK to High School, Professional Development to staff and educators and Assemblies about the history and heritage brought to California by the first Spanish settlers. The program was recently accepted by the Los Angeles Art Education, Arts for All programs.

Peter Kors brings a wealth of professional experience in theatre, music and performing arts education into the classroom. He has performed with the innovative children's theatre group We Tell Stories and was featured in a number of productions with the Mark Taper Forum's P.L.A.Y (Performing for Los Angeles Youth). As a theatre arts teaching artist, both in the classroom and as a presenter of Professional Development workshops, Peter is a veteran Master Teaching Artist on the roster of the Los Angeles County Music Center, and joined the roster at the Orange County Performing Arts Center as a Master Teaching Artist in 2003. Peter is a cofounder of the internationally acclaimed Dell'Arte School of Physical Theatre in Northern California, and teaches an acting class to high school students every summer at Inner Spark, the California State Summer School for the Arts at the California Institute for the Arts, loving every minute of it! Peter is a popular actor and storyteller with audiences throughout Los Angeles. He has been featured in films, on television—guest starring on "The West Wing" (NBC) and co-starring on "Bram and Alice," (CBS) — as well as in interactive media, and as a voice actor in numerous films, commercials and television shows. He has performed on stage in cities from Seattle to San Francisco to San Diego, including the Mark Taper Forum Main Stage in Los Angeles. Peter studied Music and Theatre Arts at San Francisco State University and became a protégé of the internationally acclaimed Commedia Dell'Arte teacher,

Carlo Mazzone-Clementi. His two biggest professional learning experiences were when he was the featured Comic Mime performing with Leontyne Price at the San Francisco Opera, and-- his favorite "gig"—when, as a very young member of a youth chorus way back in the 60s, he performed and recorded with Duke Ellington and his Orchestra.

Kristen Smiarowski has extensive experience as a choreographer, dancer and educator. She has taught choreography, improvisation, creative dance, and folk dance to children and adults throughout Southern California, and has been creating original dance works since 1996. Her theater-based and site-specific choreography has been presented in Southern California at the REDCAT/Roy and Edna Disney CalArts Theater, Highways Performance Space, Edgemar Installations, UCLA, Center Stage Theater, and Loyola Marymount University. Ms. Smiarowski has taught at schools, institutions and universities throughout Southern California. In addition to being on the Music Center Artist Roster, she is currently on faculty in the Dance Program at Loyola Marymount University. She has also taught dance at Crossroads School for Arts & Sciences in Santa Monica, the Center for Movement Education and Research, The HeArt Project, Skirball Cultural Center and UCLA. While earning an M.F.A. degree in Dance from UCLA's Department of World Arts and Cultures, she received the Gloria Kaufman Award for Excellence in Choreography and the Alma Hawkins Choreographic Award.

Mitch Glickman (resume attached) has a degree in music and has worked with young people throughout Southern California as a teacher, coach, assembly director and conductor. He has taught music and movement at such pre-schools as Creative Kids and Child's World. Professionally, he serves as Co-Music Director of the 72-member Symphonic Jazz Orchestra and composes and arranges for film, television and commercials.

Mitch Glickman

3834 Perham Dr.
Culver City, CA 90232
(310) 993-4635

Email: mitch@SymphonicJazzOrchestra.org

Co-Music Director (2002 – present)

Symphonic Jazz Orchestra

- Founder and co-conductor of the 72-member professional ensemble
- Developed and hosted free-to-the-public Family Concerts
- Started the educational and outreach program, working with elementary schools throughout Southern California, along with a variety of after-school community music programs
- Grants awarded from California Arts Council, City of Los Angeles, Lloyd E. Rigler – Lawrence Deutsch Foundation, Strauss Foundation, BMI Foundation, Yamaha Foundation, The Walt Disney Company, Sempra Energy, and Continental Airlines

Music Teacher (2001 – present)

- Programs include the Los Angeles Music Center's Wolf Trap program, Totally Kids, Turning Point, and private students throughout the Westside area

Executive Director (1996 - 2000)

Henry Mancini Institute

- Along with Music Director Jack Elliott, built and grew the summer educational program of the American Jazz Philharmonic, bringing young musicians from around the world to work and perform with leading music industry professionals
- Responsible for all facets of the nonprofit organization, overseeing staff of five and balancing \$1.6 million dollar budget
- Grants and sponsorships awarded from California Arts Council, American Airlines, AT&T, Boeing, Lexus, Northern Trust, Yamaha, along with local press and radio
- Worked closely with 25-member Board of Directors and its committees, as well as the Mancini Institute's 30-member faculty and numerous guest artists and managers
- Served as press spokesperson and liaison for the media, and wrote and hosted National Public Radio's "Jazz Alive" feature on the Mancini Institute

Executive Director (1992 - 2000)

American Jazz Philharmonic

- Produced all concert activities, recordings and special events
- Grants awarded included California Arts Council, City of Los Angeles, and the prestigious "Continental Harmony" award from the National Endowment for the Arts and American Composers Forum
- Responsible for multi-year national tours for sponsors American Express Gold Card, National Academy of Recording Arts & Sciences (NARAS) and the Music Performance Trust Fund

Associate Director (1986 -1992)

New American Orchestra

- Wrote the organization's first successful grants from the NEA, CAC and Lila Wallace/Reader's Digest Foundation

Education:

Oberlin College Conservatory of Music
Schoenberg Institute (Vienna, Austria)
University of Southern California School of Music
Center for Nonprofit Management

Bachelor Degree with honors
Professional Program
Post-Graduate Program
Continuing Education

BOARD REPORT

01/13/09

14.3a

14.3a Rejection of Claim

The District has received a claim for damages (File 09-0113DE) for alleged injuries and damages. Our ASCIP attorney has reviewed the claim and it is recommended that the claim be rejected.

RECOMMENDED MOTION: That the Board of Education authorize the Assistant Superintendent of Business Services to reject the claim for damages related to File 09-0113DE.

Moved by:

Seconded by:

Vote:



1/13/09
14.4a

BOARD REPORT

14.4a Approval is Recommended for the Adoption of the Culver City Unified School District Initial Bargaining Proposal for the Culver City Federation of Teachers for School Year 2008-2009

Government Code Section 3547 requires that all initial contract proposals of the Board which relate to matters within the scope of representation shall be presented at a public meeting and shall thereafter be public records. Meeting and negotiating between district and employee organization (Culver City Federation of Teachers) shall not take place on these initial proposals until a reasonable time has elapsed after the submission of these proposals to enable the public to become informed and to express itself regarding the proposal at a public meeting. After the public has had an opportunity to provide input, the Board shall adopt initial proposals at a public meeting.

RECOMMENDED MOTION: That the Board adopt the Culver City Unified School District's Initial Collective Bargaining Proposal for the Culver City Federation of Teachers for School Year 2008-2009.

Moved by:

Seconded by:

Vote:

CULVER CITY UNIFIED SCHOOL DISTRICT
Governing Board Initial Proposal
Certificated Negotiations
2008-2009

The Culver City Unified School District Governing Board submits its initial proposal to the Culver City Federation of Teachers (CCFT) for 2008-2009 negotiations. The Culver City Unified School District proposes to maintain the provisions of the current certificated collective bargaining agreement, except as provided below:

ARTICLE 31 - HEALTH AND WELFARE

Discuss health and welfare benefits as part of total compensation based on the District's budget and state funding.

ARTICLE 32 - WAGES

Discuss wages as part of total compensation based on the District's budget and state funding.

- Appendix B-1: Recommendations of the Stipend Sub-Committee

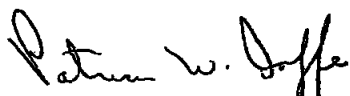
ARTICLE 17—EXTENDED PERSONAL LEAVE

- Section F: Family Medical Leave: Conform family care and medical leave to current law.

NEW ARTICLE 41: LAYOFF AND REEMPLOYMENT

- Establish new procedures for layoffs pursuant to: Government Code 3543.2 (c); Education Codes: 44955; 44955.5; 44956; 44957

Submitted: December 10, 2008



Patricia W. Jaffe
Assistant Superintendent—Human Resources

1/13/09

14.4b

BOARD REPORT

14.4b Approval is Recommended for the Adoption of the Culver City Unified School District Initial Bargaining Proposal for the Association of Classified Employees for School Year 2008-2009

Government Code Section 3547 requires that all initial contract proposals of the Board which relate to matters within the scope of representation shall be presented at a public meeting and shall thereafter be public records. Meeting and negotiating between district and employee organization (Association of Classified Employees) shall not take place on these initial proposals until a reasonable time has elapsed after the submission of these proposals to enable the public to become informed and to express itself regarding the proposal at a public meeting. After the public has had an opportunity to provide input, the Board shall adopt initial proposals at a public meeting.

RECOMMENDED MOTION: That the Board adopt the Culver City Unified School District's Initial Collective Bargaining Proposal for the Association of Classified Employees School Year 2008-2009.

Moved by:

Seconded by:

Vote:

CULVER CITY UNIFIED SCHOOL DISTRICT
Governing Board Initial Proposal
Classified Negotiations
2008-2009

The Culver City Unified School District Governing Board submits its initial proposal to the Association of Classified Employees—Culver City/CTA (ACE) for 2008-2009 negotiations. The Culver City Unified School District proposes to maintain the provisions of the current certificated collective bargaining agreement, except as provided below:

ARTICLE 31 - HEALTH AND WELFARE

Discuss health and welfare benefits as part of total compensation based on the District's budget and state funding.

ARTICLE 32 - WAGES

Discuss wages as part of total compensation based on the District's budget and state funding.

ARTICLE 9 - TERMS OF EMPLOYMENT

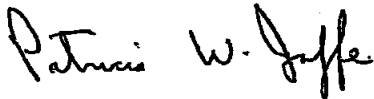
Section A:

Add subsection: Summer Assignments

ARTICLE 17—EXTENDED PERSONAL LEAVE

- Section F: Family Medical Leave: Conform family care and medical leave to current law.

Submitted: December 10, 2008



Patricia W. Jaffe
Assistant Superintendent—Human Resources

1/13/09
14.4c

BOARD REPORT

14.4c Third Reading and Adoption of Revised Administrative Regulation 4112.4, Health Examinations

It is recommended practice that the Board of Education review Board Policies/Administrative Regulations that are significant to the operation of the district on a regular basis. District Administration recommends deleting Board Policy 4112.4, Health Examinations and revising Administration Regulation 4112.4, Health Examinations to reflect new law (AB 1323) as recommended by the California School Boards Association.

RECOMMENDED MOTION: That the Board deletes the Board Policy and adopts Revised Administrative Regulation 4112.4, Health Examinations.

Moved by:

Seconded by:

Vote:

All Personnel BP 4112.4
4212.4
HEALTH EXAMINATIONS 4312.4

New Employees

The Superintendent or designee shall ensure that new district employees comply with all the health examination requirements of California law.

In addition, the Superintendent or designee may require applicants for employment in classified positions to undergo a pre-employment physical examination to show that they are physically able to perform the duties of specific jobs. (Education Code 45122)

Continuing Employees

Continuing employees shall undergo periodic tuberculosis tests once every four years in accordance with law. (Education Code 49406)

The Governing Board is concerned about the prevalence of tuberculosis in our community and may require continuing employees to undergo tuberculosis tests when warranted upon the recommendation of the local health officer.

Employees may be required to pass a physical and/or psychological examination any time such an examination appears necessary to preserve the health and welfare of district students and employees or to furnish medical proof of physical or mental ability to perform satisfactorily the assigned duties of an individual's position. (Education Code 44839, 45122)

(cf. 4119.41/4219.41/4319.41 — Employees with Infectious Disease)

Legal Reference:

EDUCATION CODE

44839 — Medical certificate; periodic medical examination

44839.5 — Requirements for employment of retirant

44932 — Grounds for dismissal of permanent employee

44942 — Suspension of transfer of certificated employee on grounds of mental illness; psychiatric examination; mandatory sick leave

45122 — Physical examinations

49406 — Examination for tuberculosis

CODE OF REGULATIONS, TITLE 5

5502-5503 — Physical examination for retirants employed as substitute teacher, etc.

5504 — Medical certification procedures

Policy CULVER CITY UNIFIED SCHOOL DISTRICT
Adopted: Culver City, California
October 21, 1997

All Personnel

AR 4112.4

4212.4

HEALTH EXAMINATIONS

4312.4

New Employees

Tuberculosis Test

1. No person **applicant** shall be initially employed **in a classified or certificated position** unless he/she has placed on file with the district a certificate from a physician licensed under the Business and Professions Code indicating that a tuberculosis examination within the past 60 days shows that he/she is free from active tuberculosis. The tuberculosis examination shall consist of an approved intradermal tuberculin test. An X-ray of the lungs shall be required only if the intradermal test is positive. **submitted to an intradermal or other tuberculin test licensed by the Food and Drug Administration within the past 60 days and, if that test was positive, has subsequently obtained an X-ray of the lungs. The applicant shall submit to the district a certificate signed by the examining licensed physician indicating that he/she is free of active tuberculosis.** (Education Code 49406; **5 CCR 5503**)

The initial cost of the pre-employment tuberculosis examination shall be paid by the district at a facility contracted by the district.

Persons transferring from another **An applicant who was previously employed in another California school** district may fulfill tuberculosis examination requirements in either of the following ways: (Education code 49406)

- a. ~~B~~ **by either** producing a certificate showing that the employee **he/she** was examined within the last four years and found **to be** free of active tuberculosis, or
- b. ~~B~~ **by** having the last employing **his/her previous** school **district employer** verify that it has on file a ~~current~~ certificate which contains that ~~showing~~ **evidence.** (Education Code 49406)

Once hired by the district, employees who test negative on the initial intradermal or other tuberculin test shall undergo a tuberculosis examination at least once every four years, or more often if so directed by the Governing Board upon recommendation of the county health officer, for as long as the employee's test remains negative. An employee with a documented positive test for tuberculosis infections, which has been followed by an X-ray, shall no longer be required to submit to the examination and shall be referred to the county health officer within 30 days of the examination to determine the need for follow-up care. (Education Code 49406)

Tuberculosis tests for employees shall be provided by the district or at district expense at a facility contracted by the district. (Education Code 44839, 45122, 49406)

If an employee's religious belief prevents him/her from undergoing a tuberculosis examination, the employee shall file an affidavit stating that he/she adheres to the faith or teachings of a well-recognized religious sect, denomination, or organization and, in accordance with its creed, tenets, or principles, depends for healing upon prayer in the

HEALTH EXAMINATIONS cont.

practice of religion and that to the best of his/her knowledge or belief he/she is free from active tuberculosis. In order to exempt the individual, the Board shall determine by resolution, after a hearing, that the health of students would not be jeopardized. If at any time there should be probable cause to believe that the affiant is afflicted with active tuberculosis, he or she may be excluded from service until the governing board of the employing district is satisfied that he or she is not so afflicted. (Education Code 49406)

The Superintendent or designee may exempt a pregnant employee from the requirement that a positive tuberculin test be followed by an X-ray of the lungs, for a period not to exceed 60 days following termination of the pregnancy. (Education Code 49406)

Medical Certification for Communicable Diseases for Certificated Employees

When a new employee in a position requiring certification has not previously been employed in such a position in California or a retiree has not previously been employed as a retiree, he/she ~~must~~ shall have a medical certificate on file with the district stating that he/she. ~~The certificate will state that the employee is free from any disabling disease which would render him/her unfit to instruct or associate with children. The certificate form may be obtained from the personnel services office.~~ shall be completed ~~It must be filled out by a licensed physician and returned to the personnel services~~ human resources office by the physician. The medical examination referred to in the certificate must have been conducted within six months of the time when the certificate is filed. (Education Code 44839, 44839.5 CCR 5503)

(cf. 4119.41/4219/41/4319.41 – Employees with Infectious Disease)

~~The cost of pre-employment examinations shall be borne by the applicant. (Education Code 44839, 45122, 49406)~~

~~When an employee's religious belief prevents him/her from undergoing a physical examination, the district shall follow provisions of Education code 49406.~~

Continuing Employees

~~Continuing employees who test negative on tuberculin skin tests shall undergo a tuberculosis examination at least once every four years. (Education Code 49406)~~

~~Tuberculosis tests and other medical examinations required by the Superintendent or designee shall be administered by a physician licensed under the Business and Professions Code and shall be provided by the district or at district expense. (Education code 44839, 45122, 49406)~~

Applicants and retirees shall pay for the cost of obtaining the medical certification. (Education Code 44839, 44839.5)

The Board may require a certificated employee or retiree to undergo a periodic medical examination by a physician to determine that the employee is free from any communicable disease making him/her unfit to instruct or associate with children. This periodic medical examination shall be at district expense at a facility contracted by the district. (Education Code 44839, 44839.5)

HEALTH EXAMINATIONS cont.

Mental Examination for Certificated Employees

A certificated employee may be suspended or transferred to other duties if the Board has reasonable cause to believe that the employee is suffering from mental illness of such a degree as to render him/her incompetent to perform his/her duties. In such a case, the district shall follow the process specified in Education Code 44942 and the district's collective bargaining agreement, including the opportunity for the employee to be examined by a panel of psychiatrists or psychologists.

(cf. 4032 – Reasonable Accommodation)

(cf. 4118 – Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE

44839 Medical certificate; periodic medical examination

44839.5 Requirements for employment of retiree

44932 Grounds for dismissal of permanent employee

44942 Suspension or transfer of certificated employee on ground of mental illness, psychiatric examination; mandatory sick leave

45122 Physical examinations

49406 Examination for tuberculosis

CODE OF REGULATIONS, TITLE 5

5502 Filing of notice of physical examination for employment of retired persons

5503 Physical examination for employment of retired persons

5504 Medical certification procedures

COURT DECISIONS

Raven v. Oakland Unified School District (1989) 213 Cal.App.3d 1347

Management Resources;

WEBSITES

California Department of Public Health: <http://www.cdph.ca.gov>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Public Health Institute: <http://www.phi.org>

U.S. Food and Drug Administration: <http://www.fda.gov>

BOARD REPORT**14.4d Approval is Recommended for Resolution #6-2008/2009, Catastrophic Leave for Classified Employee (Clerk Typist II)**

Culver City Unified School District Catastrophic Leave procedures allow, by resolution of the governing board, a classified employee who is suffering from a catastrophic illness or injury and meets the Catastrophic Leave requirements to request that the District establish a bank of donated sick leave days for them. Irene Gallardo, Clerk Typist II for Pupil Personnel Services, has requested such a leave.

RECOMMENDED MOTION: It is recommended that the Board approve Resolution #6-2008/2009 for a Catastrophic Leave for a Classified Employee be approved as presented.

Moved:

Seconded by:

Vote:

BOARD REPORT**14.4e Approval is Recommended for Resolution #7-2008/2009, Catastrophic Leave for Classified Employee (Library Media Clerk I)**

Culver City Unified School District Catastrophic Leave procedures allow, by resolution of the governing board, a classified employee whose family member is suffering from a catastrophic illness or injury and meets the Catastrophic Leave requirements to request that the District establish a bank of donated sick leave days for the employee to care for that family member. Magdalena Marquez, Library Media Clerk I for Farragut Elementary School, has requested such a leave to care for the terminal illness of her spouse.

RECOMMENDED MOTION: It is recommended that the Board approve Resolution #7-2008/2009 for a Catastrophic Leave for a Classified Employee be approved as presented.

Moved:

Seconded by:

Vote:



BOARD REPORT

15.1 Discussion Regarding the December Meeting of the CCUSD/City Liaison Committee

Board members will discuss topics that were presented at the CCUSD Board of Education/City Council Liaison Committee meeting held on December 16, 2008.